

2013-2014 Academic Catalog

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ADMISSIONS OFFICE 1-866-307-OHCC (6422) admissions@oakhills.edu The most up to date version of the Oak Hills Christian College academic catalog is available on the college's website at oakhills.edu.

This catalog is intended to be an accurate representation of Oak Hills Christian College. However, the college reserves the right to make changes as circumstances may require. We will attempt to communicate any such changes to faculty, staff, and students involved.

Oak Hills Christian College is an interdenominational Christian college that welcomes all applicants who are personally committed to faith in Jesus Christ. We do not discriminate on the basis of race, gender, age, physical ability, and national or ethnic origin in the administration of our educational policies, admissions policies, scholarship and loan programs, and athletic and other school-administered programs.

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Message from the President

What's so special about Oak Hills Christian College? This is what students have to say about life and learning at OHCC.

"I learned about God's call on my life." In the context of a beautiful Northwoods setting and an incredible learning environment, if you listen—you will hear from God.

"The quality of instruction is excellent." Highly qualified, credentialed, and experienced faculty will inspire your spiritual growth, stimulate learning, and encourage character development. You will be mentored by humble men and women of God who possess a vast depth of spiritual maturity.

"The faculty and staff are caring and helpful. I feel comfortable talking to them about personal issues." We are personal on purpose. In our small community, you will be noticed, accepted, and loved as a unique and valued child of God. You will build friendships that will last a lifetime.

"I learned to think for myself." Students at OHCC learn how to think, not what to think. You will also learn how to study the Bible for yourself and apply biblical principles to everyday life.



Dr. Steve Hostetter OHCC President

Come to Oak Hills! You will make great strides in your spiritual and personal journey. You will discover who God made you to be. You will learn to live out your faith in a hard world. You will be equipped to serve our Lord. Your love for God and compassion for others will grow. You won't want to miss it!

Doctrinal Statement

SCRIPTURES: We believe the Scriptures of the Old and New Testaments are all verbally inspired by God, without error as originally written, and our only infallible rule of faith and practice.

GOD:We believe God is the creator and externally exists in three persons - the Father, the Son, and the Holy Spirit - and these three are one God; having precisely the same nature, attributes, perfection, and worthy of precisely the same worship, honor, confidence and obedience.

THE SAVIOR: We believe the Lord Jesus Christ is God manifest in the flesh. We hold to His virgin birth, sinless life, vicarious death, bodily resurrection, His ascension into heaven, His present high priestly ministry, His translation of the church, and His personal premillennial return to set up an earthly kingdom.

THE HOLY SPIRIT: We believe the Holy Spirit is the third Person of the Trinity who convicts the unsaved and effects the full salvation of the believer.

MANKIND: We believe that all human beings are made in the image of God and, therefore, have dignity and worth. We further believe that, through the fall of mankind in Adam, all are sinners by nature and stand in need of regeneration.

SALVATION FOR SINNERS: We believe salvation was provided through Jesus Christ by His substitutionary and sacrificial death on the cross, sufficient for all, taking every legal obstacle out of the way, and that all must be born again or be forever lost.

ETERNAL LIFE: We believe eternal life is the sovereign work of God's grace given to those who believe and receive Christ.

TWO DESTINIES: We believe the destiny for the believer is to be present (at home) with the Lord and for the unbeliever is to be separated from the presence of the Lord in everlasting punishment.

THE CHURCH: We believe the church is an organism of which Christ is the head, made up of individual believers who have been saved by personal faith in the Lord Jesus Christ through the grace of God and baptized into Christ's body by the Holy Spirit.

ONE COMMISSION: We believe the great evangelistic and missionary commission given by Jesus Christ to the disciples and to the continuing church is that of making Christ known by word and example and bringing to maturity those who believe by instruction in the Word.

Mission Statement

Oak Hills Christian College is a Christian academic community whose mission is to provide biblically centered higher education which contributes to growth towards Christlikeness and prepares students for effective service in their homes, careers, churches, and communities.

To accomplish its mission, OHCC uses the means of undergraduate higher education, including the study of the Bible as central to the formation of a Christian life and worldview; the study of human thought, history, and culture; the study of theory and skills of Christian ministry; and the application of this learning in ministry and internship experiences.

This academic program is conducted within the context of a Christian college community in which all members are encouraged to treat each other respectfully as persons made in the image of God. Oak Hills seeks to serve a broad section of qualified students who profess faith in Christ and who desire a Bible-centered education. This educational foundation is provided through programs leading to the following degrees.

BACHELOR OF ARTS / SCIENCE: Preparing students for professional Christian ministry, further education in graduate school or seminary, or lay ministry.

BACHELOR'S: Preparing students for leadership in a wide range of careers and ministry.

ASSOCIATE IN ARTS IN BIBLICAL STUDIES: Preparing students with a strong biblical base for further education or lay ministry.

ASSOCIATE'S: Preparing students to serve in churches, parachurch organizations, or personal ministry or to pursue further education.

ASSOCIATE IN ARTS: Preparing students with a biblical and general education base adequate for transfer to other colleges.

CERTIFICATE IN BIBLICAL STUDIES: Preparing students with a biblical base for further education or lay ministry.

Objectives

Oak Hills Christian College strives to see students grow in these five areas.

UNDERSTANDING THE BIBLE: Students will gain a knowledge of the Bible and the ability to interpret it adequately for the application of its truth to themselves and their culture.

UNDERSTANDING OUR WORLD: Students will gain a knowledge of human thought, history, and culture adequate to understand and critique worldviews, to communicate effectively with others, and to interact meaningfully within their own culture.

MINISTERING TO OTHERS: Students will develop a servant theology of life and ministry skills appropriate for serving God in the home, the community, the church, and the world.

INTEGRATING FAITH AND LEARNING: Students will integrate their understanding of Christianity and the world to develop a biblical worldview as the foundation for a lifetime of continued learning and growth in all areas of life.

GROWING IN FAITH AND WORSHIP: Students will grow in their trust in, love for, and worship of God, seeking to live a life pleasing to Him.



History

In August of 1925, six men with a vision met under a big oak tree on the shores of Lake Marquette near Bemidji, Minnesota. They asked God for the land to be used as a Christian camp and training facility, and God answered their prayer. Through donations from friends and by using their own money, they accumulated \$250 to purchase 14 acres of lakeshore property.

That oak tree became known as the Prayer Oak, and the organization became known as Oak Hills Fellowship. After two decades of ministry in camping, evangelism, and church planting, the second part of their vision began with the development of a training facility. The purpose of this facility, known as Oak Hills Christian Training School, was to provide instruction in the Bible, Christian character, and fellowship. The first graduating class of four men and three women took place on April 8, 1949.

Oak Hills Christian Training School became Oak Hills Bible Institute in 1961, Oak Hills Bible College in 1985, and Oak Hills Christian College in 1998. The name and academic criteria have changed over the years, but the original purpose of teaching and equipping men and women to be effective servants of Jesus Christ continues to guide us.

Accreditation and Registration

ASSOCIATION FOR BIBLICAL HIGHER EDUCATION

Oak Hills Christian College is accredited by the Commission on Accreditation of the Association for Biblical Higher Education. They are located at 5850 T.G. Lee Blvd., Ste. 130, Orlando, FL 32822, (407)207-0808.



PURPOSE OF ACCREDITATION

Accreditation assures students of high quality education. Accredited status is also significant in the transfer of credits. However, the transfer of credit is always at the discretion of the receiving school.

COUNCIL FOR HIGHER EDUCATION ACCREDITATION

The Association for Biblical Higher Education is recognized by the Council for Higher Education Accreditation (CHEA). This affirms that the standards and processes of the accrediting organization are consistent with the academic quality, improvement, and accountability expectations CHEA has established.

MINNESOTA OFFICE OF HIGHER EDUCATION

Oak Hills Christian College is registered as a private institution with the Minnesota Office of Higher Education pursuant to Minnesota Statutes, sections <u>136A.61</u> to <u>136A.71</u>. Registration is not an endorsement of the institution. Credits earned at the institution may not transfer to all other institutions.

Affiliations and Memberships

DENOMINATIONAL AFFILIATION

Oak Hills Christian College is interdenominational; we are not associated with any one denomination. Our students, staff, and faculty come from a variety of churches. We welcome all applicants who are personally committed to faith in Jesus Christ.

TRANSFER AGREEMENT WITH CROWN COLLEGE

Oak Hills Christian College and Crown College (St. Bonifacius, MN) have entered into a cooperative agreement regarding students who transfer to Crown College for programs not available at OHCC. Benefits include arrangements for the transfer of credits and the possibility of a cooperative grant. Contact the Admissions Office for more information.

FINANCIAL ACCOUNTABILITY

Oak Hills is a charter member of the Evangelical Council for Financial Accountability.



INTERCOLLEGIATE ATHLETICS

Oak Hills Christian College intercollegiate athletics are members of the Northern Intercollegiate Athletic Conference (NIAC), the Association of Christian College Athletics (ACCA), and the Manitoba Colleges Athletic Conference (MCAC).



Campus

LAKESHORE LOCATION

The beautiful 185-acre campus of Oak Hills Christian College is located on the shores of Lake Marquette. We are four miles from the city of Bemidji, a regional hub for education, entertainment, shopping, healthcare, and recreation.

ADMINISTRATION BUILDING

The Student Life Offices, Central Office, administrative offices, faculty and staff offices, business offices, facilities and maintenance offices, campus bookstore, conference room, music practice rooms, and two classrooms are located in the Administration Building.

FELLOWSHIP CENTER

Our chapel, classrooms, student lounge, computer lab, tutoring center, archives, Cummings Library, and Center for Indian Ministries offices are located in the Fellowship Center.

SCHREIBER ACTIVITY CENTER

The Admissions Office, Financial Aid Office, Athletic Office, food service, gymnasium, fitness room, and ten guest rooms are located in the Schreiber Activity Center.

VALLEY VIEW STUDENT CENTER

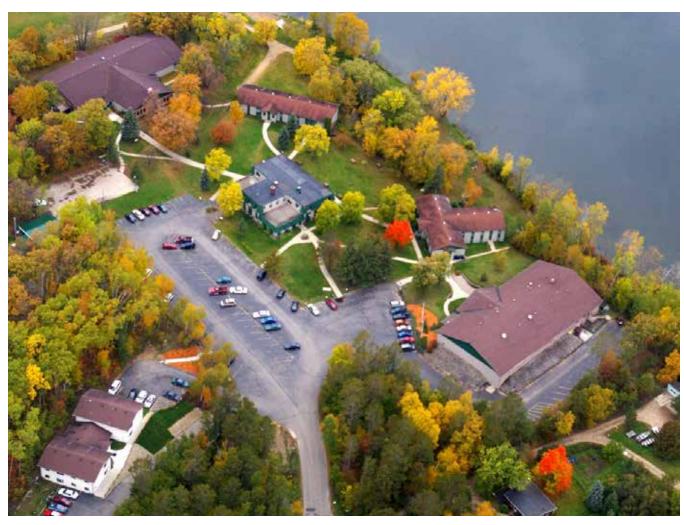
The Valley View Student Center includes multiple seating areas, fireplace, flat screen TV, and pool table room.

CAMPUS HOUSING

Two residence halls (East / West) and an apartment building (Acorn) house over 100 students. There are two apartment buildings (Pineview, Southgate) for married couples, families, and single parents.

PRAYER CHAPEL

The Prayer Chapel is a wonderful place to get alone with God or to meet with others to pray. It has a beautiful view of the lake and a worshipful atmosphere.



Student Life

OHCC COMMUNITY

At Oak Hills Christian College we seek to provide a biblically healthy community so that students can learn and mature through their academic studies, personal relationships, and life experiences. Our desire is that students will learn to love God wholeheartedly, love people as He does, and influence others to follow Him.

STANDARD OF CONDUCT

The five OHCC objectives (see page 4) are the foundation for each student's education and experience at Oak Hills. Our standard of conduct is based on the premise that all individuals in our college are committed to these objectives for themselves and for other students.

We believe the Bible is our authoritative guide for faith and practice. As followers of Jesus Christ, we are responsible for living in a way that reflects His character and priorities.

At Oak Hills Christian College we are dedicated to coming alongside each student and facilitating spiritual growth. We seek to encourage them as they develop Christlikeness and will teach or confront in love when needed.

STUDENT LIFE DEPARTMENT

The Student Life Department consists of the Dean of Student Life, the Director of Residence Life, and the Women's Resident Director. They provide leadership and supervision for the campus and online community. In supporting the mission statement and objectives of Oak Hills Christian College, the Student Life staff seeks to:

- 1. Assist students in developing their faith relationship with Jesus Christ.
- 2. Love and pray for the students.
- Cultivate an environment where Christlike relationships and community are built.
- 4. Provide a secure and healthy campus to enhance the experience of college life.

COMMUNITY LIFE HOUR

Our Community Life Hour (CLH) provides a time for the Oak Hills community to come together for special times of learning, fellowship, prayer, celebration, worship, and exchange of community information.

Because these services are essential activities in the education program of Oak Hills Christian College, regular attendance is required of all of our on-campus students and is a requirement for graduation. Small groups, which give our students, faculty, and staff an opportunity to interact in a less formal setting, are also a part of CLH.

CAMPUS ACTIVITIES

Our beautiful lakeside campus provides many options for outdoor activities. These include hiking, canoeing, biking, crosscountry skiing, sledding, fishing, and more! The fitness room, foosball, and ping-pong are also available. There are many activities which provide relationship-building opportunities for students. These are great ways to develop friendships, practice Christian principles, and help balance the pressure of formal study.

FOOD SERVICE

The OHCC food service is operated by staff and student workers. We provide nourishing, well-balanced meals. Food service is available weekdays and weekends whenever classes are in session.

CAMPUS HOUSING

Single students under age 21 are expected to live on campus during their freshman and sophomore years. Part-time students need special permission to live in campus housing.

HEALTH SERVICE

A cooperative relationship has developed between OHCC and Bemidji State University to provide low cost, quality healthcare and health education for students. Participation is mandatory for full-time students who do not have health insurance and optional for those who can provide proof of insurance.

INTERCOLLEGIATE / INTRAMURAL ATHLETICS

OHCC is the "Home of the Wolfpack." We offer intercollegiate men's basketball and intercollegiate women's volleyball. There are also opportunities to be involved in various intramural activities such as flag football, basketball, ultimate Frisbee, floor hockey, and more.

STUDENT HANDBOOK

Complete information about campus services and community guidelines are in the OHCC Student Handbook. This information may be found on our website, or you may contact the Admissions Office to request a copy.



Curriculum

Each academic program includes courses from three areas of the curriculum: **Biblical Studies**, **Christian Ministry**, and **General Education**. Courses from these areas work together to help students develop a Christ-centered worldview and a heart for loving God and serving others.

Students are challenged to grow in knowledge, in critical thinking skills, in communication skills, in character, and in commitment to their faith.

BIBLICAL STUDIES

We believe the Bible is God's written word and is His clearest revelation of spiritual truth. The Bible functions as our final authority for matters of faith and practice. Consequently, we make the study of the Bible the focal point of our curriculum.

We teach careful and thoughtful interpretation of the Bible based on the historical, cultural, and literary contexts. Surveys of the entire Bible, as well as in-depth studies of particular parts of it, provide knowledge of its content and give opportunity for assessing its meaning and application for today's world.

The Biblical Studies curriculum includes Bible: Old Testament (**BOT**), Bible: New Testament (**BNT**), Biblical Studies Approach (**BSA**), and Theology (**TH**).

CHRISTIAN MINISTRY

God desires that we minister to others through evangelism, discipleship, and lives of service. Christian Ministry courses seek to provide the necessary knowledge and skills to serve effectively.

Informative courses dealing with a broad scope of ministry, as well as more specialized courses pertaining to specific ministry emphases, contribute toward helping students implement God's will on earth.

The Christian Ministry curriculum includes the **Student Outreach Program**. Each week students are involved in a supervised ministry or service project in Bemidji or a nearby community. By serving others, students are able to put into practice some of the things they are learning and can make a difference in the lives of others.

Christian Ministry curriculum includes Camp Ministry (CA), Christian Ministry (CM), Counseling (CO), Intercultural Studies (IS), Music (MU), Pastoral Ministry (PM), Worship Arts (WA), and Youth Ministry (YM).

GENERAL EDUCATION

In addition to the Scriptures, God has also revealed knowledge through the created order. We believe all truth is God's truth, and we seek to understand this in our general education courses by studying the nature of humanity, society, communication, aesthetics, and the physical world. Such knowledge helps us understand God, ourselves, and the world, in order to serve God more effectively. General Education curriculum includes the following components.

Communications: To develop and express ideas clearly and effectively. The Communications curriculum includes Communications (**COM**) and English (**ENG**).

Humanities: To broaden understanding of the human experience by exposure to the history of human ideas, languages, literature, the arts, and philosophy. The Humanities curriculum includes English (**ENG**), Humanities (**HUM**), Language (**LA**), and Music (**MU**).

Social Science: To investigate humanity in a variety of contexts, from individuals to complete societies. The Social Science curriculum includes Cultural Studies (**CUL**), History (**HI**), and Psychology (**PS**).

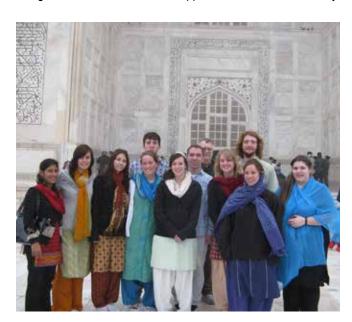
Science/Math: To understand the natural world and the scientific approach to learning. The Science/Math curriculum includes Science (**SCI**) and Math (**MTH**).

INTERIM WEEK

The OHCC curriculum includes an optional Interim Week each year prior to the start of Spring Semester. During this week specialized courses in Bible or Christian Ministry are offered that are not part of the normal curriculum sequence. Faculty for Interim Week are OHCC instructors or qualified adjunct instructors.

MINISTRY IN ACTION (MIA)

Ministry in Action is a short-term missions opportunity that is offered to all students. Overseas trips take place in late December and early January. Trips in the Americas take place during Spring Break. Students receive credit for MIA participation. These experiences are a great way to learn about what God is doing around the world and see opportunities for future ministry.



Academic Programs

BACHELOR OF ARTS	
Biblical Studiespage 10	
BACHELOR OF ARTS—DOUBLE MAJORS	ASSOCIATE IN ARTS
Biblical Studies and Camp Ministry page 11	Associate in Arts in Biblical Studiespage 18
Biblical Studies and Intercultural Studiespage 12	Associate in Artspage 19
Biblical Studies and Pastoral Ministrypage 13	ASSOCIATE'S DEGREE
Biblical Studies and Youth Ministrypage 14	Biblical Studies and Ministry (Online)page 20
BACHELOR OF SCIENCE—DOUBLE MAJORS	
Biblical Studies and Applied Psychologypage 15	CERTIFICATE IN BIBLICAL STUDIES
Biblical Studies and Small Business Adminpage 16	Certificate in Biblical Studiespage 21
BACHELOR'S DEGREE	
Leadership and Ministry (Online)page 17	

Emphasis Options

Students may take an emphasis in addition to their chosen Bachelor of Arts major. The purpose of an emphasis is to provide students with foundational courses in another area of ministry. The emphasis will consist of four to five courses totaling 10-11 credits. Emphasis options are available in the following ministry programs: Intercultural Studies, Pastoral Ministry, Worship Arts, Youth Ministry. Emphasis courses already required in the chosen major will be replaced by substitute courses. These will be determined by the program director. Students should declare their emphasis during their sophomore year.

Intercultural Studies		Youth Ministry	
Global Christianity	3	Foundations in Youth Ministry	3
Cross-Cultural Communications	2	Programming Skills in Youth Ministry	3
World Religions	3	Organizational Issues & Skills	3
Intercultural Life & Work	3	Family Life & Ministry	2
Pastoral Ministry			
Introduction to Pastoral Ministry	2		
Introduction to Preaching	3		
Introduction to Counseling	3		
Introduction to Hebrew	1		
Introduction to Greek	1		

Course Sequence

The recommended course sequence for each academic program is listed on the Oak Hills Christian College website (oakhills.edu). This information will list which classes the student needs to take each semester in order to graduate in a timely manner and benefit from the intended order of class instruction.

Bachelor of Arts in Biblical Studies

PROGRAM DIRECTOR: Dr. Gale Struthers

PURPOSE: To provide the student with extensive knowledge and understanding of the Bible and its application to the world in which we live. This degree may be used to prepare students for positions in church and/or parachurch agencies, as preparation for seminary or graduate education in biblical studies, theology and related disciplines, or for entrance into the workplace where a B.A. degree is appropriate.



OBJECTIVES: The student will demonstrate fulfillment of the five OHCC objectives (page 4).

BIBLICAL STUDIES
Old Testament History and Literature I
Old Testament History and Literature II
New Testament History and Literature3
Interpretation of Biblical Literature3
Christian Faith4
Contemporary Issues in American Society2
Advanced Hermeneutics3
Synoptic Gospels3
Biblical Theology3
Old Testament Electives (3 upper division)7
New Testament Elective3
Bible Electives (upper division)10
Introduction to Biblical Hebrew**1
Introduction to Biblical Greek**1
GENERAL EDUCATION
COMMUNICATIONS
COMMUNICATIONS College Writing I-II6
COMMUNICATIONS College Writing I-II
COMMUNICATIONS 6 College Writing I-II 6 Communications Elective 2 HUMANITIES Freshman Seminar 1 Worldviews 3 Humanities Elective 2
COMMUNICATIONS College Writing I-II 6 Communications Elective 2 HUMANITIES Freshman Seminar 1 Worldviews 3 Humanities Elective 2 Senior Seminar 2
COMMUNICATIONS College Writing I-II 6 Communications Elective 2 HUMANITIES Freshman Seminar 1 Worldviews 3 Humanities Elective 2 Senior Seminar 2 SOCIAL SCIENCE
COMMUNICATIONS College Writing I-II 6 Communications Elective 2 HUMANITIES Freshman Seminar 1 Worldviews 3 Humanities Elective 2 Senior Seminar 2 SOCIAL SCIENCE World History 3
COMMUNICATIONS College Writing I-II 6 Communications Elective 2 HUMANITIES Freshman Seminar 1 Worldviews 3 Humanities Elective 2 Senior Seminar 2 SOCIAL SCIENCE World History 3 Church History 3
COMMUNICATIONS College Writing I-II 6 Communications Elective 2 HUMANITIES Freshman Seminar 1 Worldviews 3 Humanities Elective 2 Senior Seminar 2 SOCIAL SCIENCE World History 3 Church History 3 SCIENCE/MATH
COMMUNICATIONS College Writing I-II 6 Communications Elective 2 HUMANITIES Freshman Seminar 1 Worldviews 3 Humanities Elective 2 Senior Seminar 2 SOCIAL SCIENCE World History 3 Church History 3 SCIENCE/MATH Science/Math Elective 3
COMMUNICATIONS College Writing I-II 6 Communications Elective 2 HUMANITIES Freshman Seminar 1 Worldviews 3 Humanities Elective 2 Senior Seminar 2 SOCIAL SCIENCE World History 3 Church History 3 SCIENCE/MATH

CHRISTIAN MINISTRY

Spiritual Formation I	3
Spiritual Formation II	3
Teaching in Ministry	
Student Outreach	
Christian Ministry Electives (3 upper division)	8
Biblical Studies Internship	
FREE ELECTIVES (3 upper division)	15
SUMMARY	
Biblical Studies	
General Education	36
Christian Ministry	26
Free Electives	15
TOTAL	126

**We highly recommend that those planning to attend seminary or graduate school take one of the biblical language sequences. The corresponding introductory requirement will be waived for students who choose this option.

Bachelor of Arts in Biblical Studies and Camp Ministry

PROGRAM ADVISOR: Scott Buchan, Director of Camp Oak Hills

PURPOSE: To prepare the student for effective ministry in a Christian camp or related field. Emphasis is placed on the development of Christian leadership qualities in addition to an overall exposure to the operation of a year-round Christian camp.



OBJECTIVES: In addition to demonstrating fulfillment of the five OHCC objectives (page 4), the student will demonstrate the skills necessary for a career in the field of camp administration and operation.

This is a cooperative program with Camp Forest Springs in Westboro, Wisconsin. Students complete three years of biblical studies, Christian ministry, and general education at Oak Hills, then spend a year at Camp Forest Springs. Applications to Camp Forest Springs must be submitted by November 1 of the year prior to expected attendance at the camp. Course completion at Camp Forest Springs normally requires 11 months.

BIBLICAL STUDIES	
Old Testament History and Literature I	3
Old Testament History and Literature II	
New Testament History and Literature	
Interpretation of Biblical Literature	
Christian Faith	
Contemporary Issues in American Society	.2
Advanced Hermeneutics	
Synoptic Gospels	3
Biblical Theology	3
Old Testament Electives (3 upper division)	7
New Testament Elective	3
Bible Elective (upper division)	3
GENERAL EDUCATION	
COMMUNICATIONS	
College Writing I-II	
Communications Elective	2
HUMANITIES	
Freshman Seminar	
Worldviews	
Humanities Elective	
Assessment—Camp Ministry	0
SOCIAL SCIENCE	
World History	3
Church History	3
SCIENCE/MATH	
Science/Math	3
OTHER	
General Education Electives1	3

CHRISTIAN MINISTRY	
Spiritual Formation I	3
Spiritual Formation II	
Teaching in Ministry	
Student Outreach	
CAMP MINISTRY (at Camp Forest Springs)	
Camp Administration	5
Camp Maintenance	
Promotion/Public Relations	
Food Service Management	
Camp Counseling	
Camp Organization	
Camp Programming	
Camp Teaching	
Camp Safety	
Camp Ministry Internship	
FREE ELECTIVES	3
SUMMARY	
Biblical Studies	40
General Education	36
Christian Ministry	15
Camp Ministry	32
Free Electives	3
TOTAL	126

Bachelor of Arts in Biblical Studies and Intercultural Studies

PROGRAM DIRECTOR: Dr. Matthew Friedman

PURPOSE: To prepare the student to work in cross-cultural settings. This program is designed for the student who is pursuing intercultural ministry at home or abroad, development work, or a tent-making situation in an unreached nation.

OBJECTIVES: In addition to demonstrating fulfillment of the five OHCC objectives (page 4), the student will:

- 1. Understand the biblical basis for the church's outreach to the whole world.
- 2. Demonstrate an entry-level proficiency in the skills needed for living and ministering in a cross-cultural setting.
- 3. Understand the strategies and methods currently used in intercultural ministry.

The Intercultural Studies program is designed to offer students the flexibility to tailor their courses and internships to advance their personal career goals. Contact the program director for further information about these opportunities.

BIBLICAL STUDIES New Testament History and Literature3 Christian Faith4 Contemporary Issues in American Society......2 Biblical Theology3 **GENERAL EDUCATION COMMUNICATIONS** College Writing I-II6 **HUMANITIES** Freshman Seminar......1 SOCIAL SCIENCE World History3 Church History......3 Cultural Anthropology3 SCIENCE/MATH Science/Math......3 **OTHER**

INTERCULTURAL STUDIES	
Spiritual Formation I	3
Spiritual Formation II	3
Teaching in Ministry	3
Student Outreach	
Global Christianity*	
History of Christian Expansion	
Intercultural Life and Work	3
Intercultural Seminar	
Cultural Elective	2
Special Topics in Intercultural Studies*	2
Intercultural Studies Internship	
FREE ELECTIVES (3 upper division)	16
SUMMARY	
Biblical Studies	40
General Education	
Intercultural Studies	
Free Electives	
TOTAL	
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^{*}There is a course fee for this class.

Bachelor of Arts in Biblical Studies and Pastoral Ministry

PROGRAM DIRECTOR: Dr. Jeff Wisdom

PURPOSE: To provide the student with biblical, theological, and practical foundations for pastoral ministry. The student will be prepared to pastor small churches or to continue education at graduate school or seminary.

OBJECTIVES: In addition to demonstrating fulfillment of the five OHCC objectives (page 4), the student will:

- 1. Demonstrate a familiarity with and a broad understanding of the various aspects of pastoral ministry.
- 2. Demonstrate skills and gifting appropriate to the pastoral role.



BIBLICAL STUDIES Old Testament History and Literature I......3 Christian Faith4 Contemporary Issues in American Society......2 Old Testament Electives (3 upper division)7 **GENERAL EDUCATION** COMMUNICATIONS **HUMANITIES** Worldviews 3 SOCIAL SCIENCE World History......3 Church History......3 SCIENCE/MATH Science/Math......3 **OTHER** General Education Electives8

PASTORAL MINISTRY

Spiritual Formation I	3
Spiritual Formation II	3
Teaching in Ministry	
Student Outreach	
Introduction to Pastoral Ministry	2
Practice of Preaching	3
Introduction to Counseling	
Marriage and Family Counseling	2
Effective Pastoral Ministry	
Professional Ethics	
Introduction to Hebrew**	1
Introduction to Greek**	1
Pastoral Ministry Internship	6
FREE ELECTIVES	9
SUMMARY	
Biblical Studies	40
General Education	36
Pastoral Ministry	38
Free Electives	12
TOTAL	126

**We highly recommend that Pastoral Ministry students take one of the biblical language sequences. The corresponding introductory requirement will be waived for students who choose this option.

Bachelor of Arts in Biblical Studies and Youth Ministry

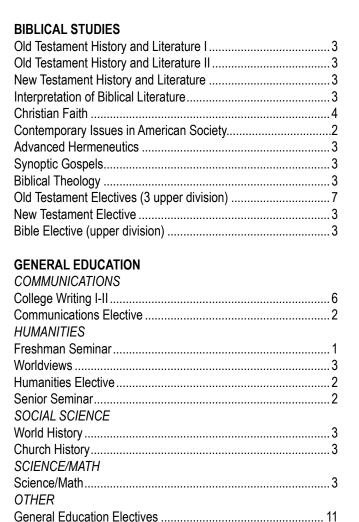
YOUTH MINISTRY

PROGRAM DIRECTOR: Randy McKain

PURPOSE: To prepare the student for effective service in youth ministry. The student will be prepared to work effectively with youth and assume a leadership role in a church or para-church organization. This degree may also be applicable for employment in group homes or in youth service organizations.

OBJECTIVES: In addition to demonstrating fulfillment of the five OHCC objectives (page 4), the student will:

- 1. Formulate a biblically based philosophy of youth ministry.
- 2. Demonstrate the ability to relate to youth in a theologically informed and culturally relevant manner.
- 3. Demonstrate the skills necessary for serving in a vocational youth ministry position.



ctives (page 4), the student will:

100111	
Spiritual Formation I	3
Spiritual Formation II	3
Teaching in Ministry	3
Student Outreach	6
Foundations for Youth Ministry	3
Programming Skills in Youth Ministry	3
Organizational Issues and Skills	3
Introduction to Counseling	3
Adolescent Psychology	2
Family Life and Ministry	2
Professional Ethics	2
Youth Ministry Internship	6
FREE ELECTIVES	11
SUMMARY	
Biblical Studies	
General Education	36
Youth Ministry	
Free Electives	11
TOTAL	126

Bachelor of Science in Biblical Studies and Applied Psychology

PROGRAM DIRECTOR: Derrick Houle

PURPOSE: To prepare the student for immediate human services employment or graduate work in counseling. The program consists of a major in Biblical Studies, core courses in psychology, and the opportunity to pursue an area of interest within the field of psychology through the choice of a senior project.



OBJECTIVES: In addition to demonstrating fulfillment of the five OHCC objectives (page 4), the student will:

- 1. Understand the body of knowledge pertinent to the field of psychology.
- 2. Demonstrate the skills necessary to work in the helping profession field.

BIBLICAL STUDIES			
Old Testament History and Literature I	3	CHRISTIAN MINISTRY	
Old Testament History and Literature II	3	Spiritual Formation I3	,
New Testament History and Literature		Spiritual Formation II3	
Interpretation of Biblical Literature		Student Outreach6	i
Christian Faith			
Contemporary Issues in American Society		PSYCHOLOGY	
Advanced Hermeneutics		Introduction to Counseling3	i
Synoptic Gospels	3	Issues in Counseling2	
Biblical Theology		Marriage and Family Counseling2	
Old Testament Elective (upper division)		Addictions Counseling2	
Bible Electives (3 upper division)		Lifespan Developmental Psychology3	i
, , ,		Adolescent Psychology2	
GENERAL EDUCATION		Group Process3	i
COMMUNICATIONS		Abnormal Psychology3	i
College Writing I-II	6	Psychological Measurement and Testing*3	
Communications Elective	2	Professional Ethics2	
HUMANITIES		Integration of Psychology and Theology2	
Freshman Seminar	1	Psychology Internship6	i
Worldviews	3		
Humanities Elective	2	FREE ELECTIVES8	į
Senior Seminar	2		
SOCIAL SCIENCE		SUMMARY	
World History	3	Biblical Studies	,
Church History	3	General Education36	
Introduction to Psychology	4	Christian Ministry12	
Human Sexuality		Psychology33	
SCIENCE/MATH		Free Electives10	
Research and Statistical Methods	4	TOTAL126	į
OTHER			
General Education Electives	3	*There is a course fee for this class.	

Bachelor of Science in Biblical Studies and Small Business Administration

PROGRAM DIRECTOR: Dana Schnortz

PURPOSE: To prepare the student for effective service in the business world. The graduate will be able to work effectively in a small business, manage a small business, or start a small business.

OBJECTIVES: In addition to demonstrating fulfillment of the five OHCC objectives (page 4), the student will:

- 1. Understand the principles (management, marketing, finance) by which a small business operates.
- 2. Demonstrate skill in the administration of a small business.

3. Be prepared for successful employment in business (profit or non-profit business).



BIBLICAL STUDIES		CHRISTIAN MINISTRY	
Old Testament History and Literature I	3	Spiritual Formation I	3
Old Testament History and Literature II		Spiritual Formation II	
New Testament History and Literature		Student Outreach	
Interpretation of Biblical Literature			
Christian Faith		SMALL BUSINESS ADMINISTRATION	
Contemporary Issues in American Society	2	Accounting Essentials	3
Advanced Hermeneutics		Introduction to Economics	
Synoptic Gospels	3	Computer Applications in Business	3
Biblical Theology		Principles of Management	
Old Testament Elective (upper division)		Principles of Marketing	
Bible Electives (3 upper division)		Principles of Finance	3
,		Entrepreneurship	
GENERAL EDUCATION		Integration of Business and Ministry	3
COMMUNICATIONS		Business Law/Ethics	
College Writing I-II	6	Business Elective	2
Marketing/Business Communication	3	Business Seminar	3
HUMANITIES	4	FDFF FL FOTIVEO	44
Freshman Seminar		FREE ELECTIVES	11
Worldviews	-	CLIMMA DV	
Humanities Elective		SUMMARY Dibliant Chadian	25
Senior Seminar	Z	Biblical Studies	
SOCIAL SCIENCE	2		
World History		Christian Ministry	
Church History	პ	Small Business Administration	
SCIENCE/MATH	4	Free Electives	
Science/Math	4	TOTAL	126
OTHER	•		
Introduction to Business			
Personal Finance	2		

Bachelor's Degree in Leadership and Ministry (ONLINE)

PROGRAM DIRECTOR: Dr. Sue Glidden

PURPOSE: To provide Christian adults with the skills to lead and minister in a wide range of business, human services, church or para-church careers. In this program students will explore contemporary leadership and ministry issues from a biblical perspective, search the mind and will of God, and dialogue with others who both lead and serve in their worlds.

OBJECTIVES: In addition to demonstrating fulfillment of the five OHCC objectives (page 4), the student will:

- 1. Understand the critical issues and dynamics involved ni contemporary leadership and ministry.
- 2. Demonstrate competencies appropriate to leadership and ministry as a Christian in today's world: leadership principles and practice, learning/teaching, ethics, management, and interpersonal communication.



All courses are 3 credits

BIBLICAL STUDIES

Interpretation of Biblical Literature
Christian Faith
Genesis
Old Testament Historical OR Prophetic Book
Contemporary Issues in American Society
Advanced Hermeneutics
Synoptic Gospels
Use of Old Testament in the New Testament
Hebrews OR Romans
Biblical Theology

GENERAL EDUCATION (36 CREDITS)

COMMUNICATIONS (9 CREDITS)

College Writing I
College Writing II

Communication Concepts

HUMANITIES (6 CREDITS)

Worldview: Thinking Like Jesus

Worldview. Trimining Line besut

Any Humanities Elective

SOCIAL SCIENCE (6 CREDITS)

History Elective

Any Social Science Elective

SCIENCE/MATH (3 CREDITS)

Any Science or Math Elective

OTHER GENERAL EDUCATION ELECTIVES (12)

LEADERSHIP AND MINISTRY

Christian Life
Biblical Concepts of Leadership
Learning and Teaching
Interpersonal Communication
Essentials of Management
Christian Ethics
Financial Concepts
Leadership and Ministry Senior Seminar

FREE ELECTIVES - 30 CREDITS (TRANSFERRED FROM OTHER INSTITUTIONS OR TAKEN FROM ANY AVAILABLE COURSE)

SUMMARY

Biblical Studies	30
General Education	36
Leadership and Ministry	24
Free Electives	30
TOTAL	120

Associate in Arts in Biblical Studies

PROGRAM DIRECTOR: Dr. Gale Struthers

PURPOSE: To provide the student with a broad knowledge and understanding of the Bible and its application to the world in which we live. This program is for the student who desires a two-year concentration in Biblical Studies. The student will be prepared for further education or to serve in churches, para-church agencies, and/or personal ministries.



OBJECTIVES: The student will demonstrate fulfillment of the five OHCC objectives (page 4).

BIBLICAL STUDIES Old Testament History and Literature I	.3 .3 .4 .2
GENERAL EDUCATION COMMUNICATIONS College Writing I Communications Elective HUMANITIES	
Freshman Seminar	. 3
ADDITIONAL GENERAL EDUCATION General Education Electives	

CHRISTIAN MINISTRY Spiritual Formation I Spiritual Formation II Student Outreach Christian Ministry Elective	3 4
FREE ELECTIVES	4
SUMMARY	
Biblical Studies	
General Education	
Christian Ministry	
Free Electives	
TOTAL	64

Associate in Arts

PROGRAM DIRECTOR: Dr. Steven Ware

PURPOSE: The Associate in Arts is designed as a transfer degree—particularly to Bemidji State University—so that students can pursue God's call in areas for which OHCC does not have a program. Applicable programs at BSU include: Elementary Education, Social Work, Criminal Justice, Mass Communications, History, English, and others. Check with Dr. Ware for more information.



OBJECTIVES: In addition to demonstrating fulfillment of the five OHCC objectives (page 4), the student will be prepared to complete a bachelor's degree at OHCC or another college.

GENERAL EDUCATION
COMMUNICATIONS
College Writing I
College Writing II
NATURAL SCIENCE
Integrated Science3
Lab Science Elective4
MATHEMATICS
Survey of Mathematics
HISTORY AND THE SOCIAL & BEHAVIORAL SCIENCES
World History3
Contemporary Issues in American Society2
Elective (options listed below)
World Religions (3), Intro to Psych (4) ² , Lifespan
Development (3)1, Human Sexuality (3), Adolescent
Psychology (3), Abnormal Psychology (3) ² , Cultural
Anthropology (3), Cross-Cultural Communications (3),
Introduction to Economics (3)
HUMANITIES
Interpretation of Biblical Literature3
Elective (options listed below)2
Speech (2) ¹ , World Literature I (2), World Literature II (2).
HUMAN DIVERSITY IN THE UNITED STATES
Elective (options listed below)2/3
Modern Religious Movements (2), Cross-Cultural
Communications (2) ³ , Human Sexuality (3)
GLOBAL PERSPECTIVE
Worldviews3
Worldviews
ETHICAL AND CIVIC RESPONSIBILITY
ETHICAL AND CIVIC RESPONSIBILITY Elective (options listed below)
ETHICAL AND CIVIC RESPONSIBILITY Elective (options listed below)
ETHICAL AND CIVIC RESPONSIBILITY Elective (options listed below)
ETHICAL AND CIVIC RESPONSIBILITY Elective (options listed below)
ETHICAL AND CIVIC RESPONSIBILITY Elective (options listed below)
ETHICAL AND CIVIC RESPONSIBILITY Elective (options listed below)

BIBLICAL STUDIES

Old Testament History and Literature I	3
Old Testament History and Literature II	3
New Testament History and Literature	3
Christian Faith	4
CHRISTIAN MINISTRY	
Spiritual Formation I	3
Spiritual Formation II	3
Student Outreach	2
SUMMARY	
General Education	40
Biblical Studies	
Christian Ministry	8
Other (Freshman Seminar)	
Free Electives	2

General Education Credits

An overall minimum of 42 General Education credits is required. If the total taken from General Education categories is fewer than 42 credits, additional General Education elective courses will be required to make up the difference.

Financial Aid and Electives at BSU

A Financial Aid Consortium Agreement allows our students to take courses at BSU and have those credits apply to the student's credit load as it affects financial aid eligibility.

¹ Required for the Pre-Education track.

² Required for the Pre-Social Work track.

³ Required for Pre-Education and Pre-Social Work tracks.

Associate's Degree in Biblical Studies and Ministry (ONLINE)

PROGRAM DIRECTOR: Dr. Sue Glidden

PURPOSE: To provide the adult online student a broadly based program of study in biblical studies and ministry studies. This program will prepare the student to serve in the churches, para-church organizations or personal ministry or to pursue further education.

OBJECTIVES: The student will demonstrate fulfillment of the five OHCC objectives (page 4).

All courses are 3 credits

BIBLICAL STUDIES (24 CREDITS)

FOUNDATIONAL (15 CREDITS)

Old Testament (6 Credits)

O.T. History & Literature I

O.T. History & Literature II

New Testament (3 Credits)

New Testament History & Literature

Biblical Studies Approach (3 Credits)

Interpretation of Biblical Literature

Theology (3 Credits)

Introduction to Christian Faith

2ND LEVEL BIBLICAL STUDIES (9 ELECTIVE CREDITS)

Old Testament (Choose one)

Genesis

Poetic Books

New Testament (Choose one)

Life of Christ

GENERAL EDUCATION CORE (18 CREDIT HOURS)

COMMUNICATIONS (6 CREDIT HOURS)

Written Communication

College Writing I

Oral Communication (Choose one)

Communication Concepts, Business Communications,

Foundations of Teaching in Ministry

HUMANITIES (3 CREDIT HOURS)

Worldview: Thinking Like Jesus

SOCIAL SCIENCE (3 CREDIT HOURS/Choose one)

World History, Western Civilization II, Introduction to

Psychology, Cultural Anthropology, Urban Social Issues:

People, Problems, and Policy, Intro to Sociology

ADDITIONAL GENERAL EDUCATION

(6 CREDIT HOURS/Choose two)

Choose from any of the general education courses:

History and Literature of Church Music, Music Appreciation, Goals, Priorities and Attitudes, College Writing II, Literature of C.S. Lewis, Survey of American Literature I -- Beginnings to 1700. English Literature I, US Government, Structure

of the English Language, College Level TESL, Language

Program and Curriculum Design, Methods of TESOL I, Applied

College Algebra, Basic College Mathematics, Earth Science Introduction, Earth Science Lab (1 credit), Introduction to Health

Science, Introduction to Life Science, Church History I, Church

History II

Acts

General Epistles and Revelation

Paul's Letters

Hebrews**

Romans**

Synoptic Gospels**

Theology (3 credits)

Contemporary Issues in American Society

**Qualified students may consider upper level biblical studies online courses with prior approval of the program director.

CHRISTIAN MINISTRY (18 CREDITS)

FOUNDATIONAL (3 CREDITS/Choose one)

Christian Life

Spiritual Formation

ADDITIONAL MINISTRY COURSES (12 CREDITS)

Biblical & Historical Foundations of Worship I

Biblical & Historical Foundations of Worship II

Foundations of Teaching in Ministry

Small Groups in the Church

Introduction to Counseling

Teams and the Work Process

Essentials of Management**

Management of Human Resources

Entrepreneurship

Biblical Concepts of Leadership**

Learning and Teaching**

Interpersonal Communication**

Financial Concepts**

Foundations of Christian Mission

Theology of Missions

Christian Ethics**

CAPSTONE COURSE (3 CREDITS)

Integrative Project and Sophomore Assessment (3)

ELECTIVE (3 CREDITS, ANY COURSE)

SUMMARY

· · · · · · · · · · · · · · · · · · ·	
Biblical Studies	24
General Education	18
Christian Ministry	18
Elective	
TOTAL	63

Certificate in Biblical Studies

PROGRAM DIRECTOR: Dr. Gale Struthers

PURPOSE: To provide the student with an introductory knowledge and understanding of the Bible and its application to the world in which we live. The student will lay a foundation for further study of the Bible. The student will be prepared for further education or to serve in churches, para-church agencies, and/or personal ministries.

OBJECTIVES: The student will demonstrate fulfillment of the five OHCC objectives (page 4).

BIBLICAL STUDIES	CHRISTIAN MINISTRY
Old Testament History and Literature I	Spiritual Formation I3
Old Testament History and Literature II	Student Outreach2
New Testament History and Literature3	
Interpretation of Biblical Literature3	FREE ELECTIVES3
Old and New Testament Electives (1 of each)4	
Christian Faith4	SUMMARY
	Biblical Studies20
GENERAL EDUCATION	General Education4
College Writing I3	Christian Ministry5
Freshman Seminar1	Free Electives3
	TOTAL32

GAINFUL EMPLOYMENT DISCLOSURE (as of June 1, 2012)

PROGRAM: Certificate in Biblical Studies (CIP Code 39.0201)

OCCUPATIONS: Program prepares completers to enter these occupations.

21-2021.00 Directors, Religious Activities and Education (http://www.onetonline.org/link/summary/21-2021.00)

21-2099.00 Religious Workers, All Other (http://www.onetonline.org/link/summary/21-2099.00)

COST: completion in normal time (two semesters)

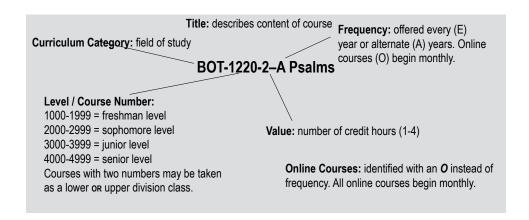
tuition & fees = \$14,780; books & supplies = \$700; room & board = \$5,340; TOTAL = \$20,820

Academic Calendar

Please check www.oakhills.edu for updates to the academic calendar. The current schedule of all online courses is available at www.oakhills.edu/adult-online.

FALL SEMESTER	R 2013	SPRING SEMES	ΓER 2014
August 26	Orientation/Registration	January 6-10	Interim Week
August 27	Fall Semester Classes Begin	January 10	Orientation/Registration: New Students
September 2	Labor Day	January 13	Spring Semester Classes Begin
October 10-13	Fall Break	March 8-16	Spring Break
Nov. 27-Dec. 1	Thanksgiving Break	April 18-21	Easter Break
December 17-20	Fall Semester Finals		(Monday evening classes will meet)
Dec. 21 - Jan. 5	Semester Break	May 5-8	Spring Semester Finals
		May 10	Commencement

Course Descriptions



BIBLE: OLD TESTAMENT

BOT-1000-3-E Old Testament History and Literature I

Study of the chronological unfolding of the Old Testament from Genesis through the book of Judges. The poetic books will also be examined. Emphasis will be given to the relationship between the biblical text and its historical, social, and cultural setting.

BOT-1001-3-E Old Testament History and Literature II

Study of the chronological unfolding of the Old Testament from the time of Samuel through the Post-Exilic era. The prophetic books will also be examined. Emphasis will be given to the relationship between the biblical text and its historical, social, and cultural setting.

BOT-1220-2-A Psalms

Study of the historical background, content, and historical flow of Psalms. Includes application for believers today.

BOT-2001/3001-3-A Genesis

Study of the background, structure, content, and significance of Genesis, focusing on who God is, the significance of the creation narrative, how God works with people, and the giving and carrying out of His promise in redemption.

BOT-2002/3002-3-A Exodus, Leviticus, Numbers, Deuteronomy

Study of the content, background, and theological significance of these books. Attention given to themes such as the role of the levitical priests, wilderness wandering, and law vs. grace.

BOT-2004/3004-3-A United Monarchy

Study of Israel's history beginning with the prophet Samuel. Samuel, Saul, David and Solomon will be examined in detail. Emphasis will also be placed on the historical and cultural background of this period.

BOT-2005/3005-3-A Divided Monarchy

Study of Israel's history beginning with the division of the kingdom under Rehoboam and Jeroboam through the Babylonian exile.

BOT-2006/3006-2-A Post-Exilic Writings

Detailed study of the books of Ezra, Nehemiah, Esther, Haggai, Zechariah, and Malachi, analyzing the historical and cultural settings of these books and their unique contribution to biblical theology.

BOT-2007/3007-2-A Wisdom Books

Study of Job, Proverbs, Ecclesiastes, and Song of Songs. Includes

background, structure, message, and contemporary application for the believer.

BOT-2008/3008-3-A Minor Prophets

Detailed study of the books of Hosea through Zephaniah concentrating on the history, culture, authorship, and message of each book. Attention given to the application of the prophets' message for today.

BOT-2009/3009-2-A Jeremiah, Lamentations

This course will examine the books of Jeremiah and Lamentations with regard to their background, historical setting, structure and content. Emphasis will be placed the difficulties experienced by the prophet Jeremiah and the portrayal of God's character in Lamentations.

BOT-2011/3011-3-A Historical Geography of Ancient Israel (Also HI-2011/3011)

Study of the physical geography of Israel and its effect on biblical history. Includes correlation of geographical features, climate, and travel routes of biblical events.

BOT-2012/3012-3-A Apocalyptic Literature (Also BNT-2012/3012)

Study of apocalyptic literature of both the Old and New Testaments, including Ezekiel, Daniel, Zechariah, Matthew, and Revelation. Includes examination of the apocalyptic literature of the intertestamental period. Emphasis placed on the student developing a framework for interpreting biblical apocalyptic literature.

BOT-2015/3015-3-A Isaiah

Study of Isaiah within the background of its historical setting. Examined for its contemporary message to the people of Isaiah's day, its notable prophetic passages—particularly as they relate to the Messiah, its authorship, exposition, and theology.

BOT-2715-3-O Poetic Books

A study of Job, Psalms, Proverbs, Ecclesiastes and the Song of Songs that emphasizes the genius of Hebrew poetry and the doctrinal depth, spiritual value and ethical implications of these books.

BOT-2050/3050-3-A Use of the Old Testament in the New Testament (Also BNT-2050/3050)

Examination of the use of the Old Testament in the New Testament. This course will focus on Old Testament themes/concepts found in the New Testament. An examination of Old Testament quotes found in the New Testament will also be undertaken.

BOT-2061/3061-3-A Women in Biblical Times (Also BNT-2061/3061)

This course will examine the various roles women had in both the Old and New Testament, female imagery used in various biblical texts, and the broader cultural understanding of women during both the Old and New Testament eras. We will also discuss the issue of women's roles in ministry.

BOT-2800/3800-3-A Joshua, Judges, Ruth

Study of the background, content, and historical flow of these books. Includes application for believers today.

BOT-2999/3999-2-A Israel Study Tour (Also BNT-2999/3999)

Experience the land of Israel. Emphasis on visiting sites in biblical text. Includes understanding geographical, cultural and theological importance. Takes place every other year between Fall and Spring semesters.

BOT-3003-4 - Classical Hebrew II (Also LA-3003) Prerequisite: LA-3002

BIBLE: NEW TESTAMENT

BNT-1000-3-E New Testament History and Literature

Overview of the New Testament giving special attention to the history, background, content, and main message of the individual New Testament books and the New Testament as a whole.

BNT-1001-2-A Teachings of Jesus

Study of Christ's major discourses discovering what He taught about Himself, His kingdom, His followers, and His coming again. Includes application for believers today.

BNT-2001/3001-3-A Writings of John

Detailed study of the Gospel of John, and 1, 2, and 3 John concentrating on the history, culture, authorship, and message of these books. Special attention given to the uniqueness of John's message.

BNT-2002/3002-3-A / 2702-3-O Acts

Study focusing on the development of the early church. Attention given to the major themes in Acts.

BNT-2003/3003-3-A Corinthians

Detailed study of 1 and 2 Corinthians focusing attention on the major theological themes and their application to the individual believer and local congregation.

BNT-2004/3004-3-A Pauline Epistles

Study of the Pauline Epistles, excluding Romans and Corinthians. Attention given to their background, argument, and major theological issues. Includes application of their message for today.

BNT-2006/3006-3-A / 3706-3-O Hebrews

Detailed study of Hebrews with special attention given to its argument and major theological themes. Includes application for the present day.

BNT-2007/3007-2-A General Epistles

Detailed study of James, 1, 2 Peter, and Jude with special attention given to their background, structure, main message, and theological themes.

BNT-2009/3009-3-A Romans

Detailed examination of Romans paying careful attention to its structure, argument, and theological emphasis.

BNT-2012/3012-3-A Apocalyptic Literature (Also BOT-2012/3012)

BNT-2050/3050-3-A Use of the Old Testament in the New Testament (Also BOT-2050/3050)

BNT-2715-3-O Life of Christ

A study of the Life of Christ as recorded in the Synoptic Gospels and in the Gospel according to John.

BNT-2999/3999-2-A Israel Study Tour (Also BOT-2999/3999)

BNT-3008-3-E / 3708-3-O Synoptic Gospels

Comparison of Matthew, Mark, and Luke, emphasizing Christ's earthly mission. Attention given to the social, cultural, and political background of these books.

BNT-3010-4-A Koine Greek II (Also LA-3010) Prerequisite: LA-3009

BIBLICAL STUDIES APPROACH

BSA-1002-3-E / 1702-3-O Interpretation of Biblical Literature (Also ENG-1002)

Introduction to the principles of biblical interpretation in order to better understand the Bible. Emphasis placed on the application of these principles.

BSA-2002-1-A Introduction to Biblical Hebrew

Introduction to Hebrew and the many tools and resources available to the student possessing a limited knowledge of the language.

BSA-2003-1-A Introduction to Biblical Greek

Introduction to Greek and the many tools and resources available to the student possessing a limited knowledge of the language.

BSA-3019-3-E / 3719-3-O Advanced Hermeneutics

Study of various interpretive issues including the canon, translation issues, text criticism, and contemporary methods of interpretation.

BSA-4010-3-E Biblical Studies Internship

Internship designed to give the student practical experience in ministry opportunities such as being a teaching assistant, teaching Bible studies or Sunday School, or another area of interest to the student.

CAMP MINISTRY

Courses taught at Camp Forest Springs in Westboro, Wisconsin.

CA-3000-5-E Camp Administration

Study of the administrative structure and principles for camping leadership from a biblical perspective. Covers issues such as finance/business procedures, legislation/legal matters, insurance/personnel management, long-range planning, site selection/development, facilities/equipment.

CA-3001-3-E Camp Maintenance

Course provides theoretical and practical approaches to maintenance of grounds, equipment, and facilities. Topics include maintenance schedules, priority of the program, service and public image, record systems, inventory, special projects, and standards of excellence.

CA-3002-3-E Promotion and Public Relations

Study of methods and techniques of publicity used to gather a constituency and/or keep it informed. Topics include publications, types of

printing, layout and design, media presentations, public image, personal contact, and mailings.

CA-3003-3-E Food Service Management

Course provides experiential and classroom exposure to menu planning, nutrition, food purchasing, preparation of food, systems of serving, sanitation, budgeting, cost controls, standards, and supervision of personnel.

CA-3004-2/3-E Camp Counseling

Includes preparing counselors, counseling skills and techniques, scriptural support, areas of counseling need, spiritual perspectives, camper characteristics, role playing, and individual conferences. (Two hours for married students.)

CA-3005-6-E Camp Organization

Course focuses on development of operating philosophy and organizational system. Includes camper/staff organization and program supervisory techniques. Students present a model of camp organization. Also includes a review of camping and its accrediting agencies.

CA-3006-4/5-E Camp Programming

Course provides programming experience and theory for youth camps, family camps, retreats, trip/travel camps, outdoor education, and special events. Involvement in training and instructing campers in a variety of program areas: Bible lessons, archery, air rifles, waterfront crafts, camping skills, and winter sports. (Five hours for married students.)

CA-3007-1-E Camp Teaching

Course presents principles for becoming an organized and effective life-style teacher: making use of teachable moments, incorporating the relevancy of Scripture to day-to-day living, as well as more formal teaching situations.

CA-3008-1-E Camp Safety

Course stresses importance of a continual attitude of safetyconsciousness in all areas of work or program planning and implementation. Includes a multimedia first aid course.

CA-4010-3-E Camp Ministry Internship

Credits earned for experience at Camp Forest Springs.

CAREER SERVICES

CS-1701-3-O Tools for Career Preparation

The culmination of nearly all academic work is intended to be a fulfilling career. This course provides a bold and comprehensive faith-based approach to help students understand and utilize some essential tools that will enable them to prepare for pursuing their career calling. Their edge will be the advantage of what they learn through expert training, and feel through a renewed sense of confidence. They will complete this course being equipped for emotional stability, accurate spiritual focus, and the practical tools needed to launch a successful career journey.

CHILDREN'S MINISTRY

CHM-2001-3-E Foundations for Children's Ministry

Introductory course for children's ministry. Provides the foundations necessary for developing, administering, and evaluating children's ministry programs. Informs and assists students in initial development of personal philosophy of children's ministry. **[course fee]**

CHRISTIAN MINISTRY

CM-1001-3-E Spiritual Formation I

Course focuses on developing a Christ-centered life and awareness of ministry avenues. Special emphases on spiritual gifts, missions, and submitting each area of life to God.

CM-1002-3-E / 1702-3-O Spiritual Formation II

Course introduces the basic concepts and skills needed for evangelism and discipleship. Emphases include understanding the world around us while communicating one's faith, exploring one's role as a disciple, and effective ways to disciple other followers of Christ.

CM-1200, 2200, 3200-1-E Student Outreach

Includes weekly volunteer experiences under the direction of the Student Outreach Director. Ministry areas include evangelism, discipleship, and social concern. Students' experiences are facilitated by qualified supervisors who provide accountability and feedback. Outreach must complement the student's major during the junior year.

CM-2009-3-E Teaching in Ministry

Practical survey of the skills needed and resources available for teaching in children, youth, or adult ministries.

CM-2702-3-O The Christian Life of a Leader

This course focuses on developing a Christ-centered life of leadership servanthood, and ministry, understanding that all aspects of life can be service to God and His Kingdom. Emphases will include a personal assessment of life experience; spiritual gifts, strengths and weaknesses; spiritual disciplines in the context of vocational involvements; and communicating faith and personal experience.

CM-3010-1-E Special Topics in Christian Ministry

Specialized study in ministry to broaden curriculum and to better understand contemporary ministry issues. [course fee]

CM-3901-2-A Family Life and Ministry

Examination of the family as a social unit with emphasis on parental interaction with a developing child. Consideration given to biblical and theological foundations, parenting, family structure, family worship and family stresses.

CM-4501-2-A History and Philosophy of Christian Ministry

Consideration of ministry programming. Presentation of the historical and philosophical theories of Christian ministry. Course assists the student in developing a personal philosophy of Christian formation.

CM-4732-3-O Small Groups in the Church

This course will benefit anyone who participates in small groups, but it is specifically designed to help leaders understand the components of group process and enable them to fulfill their roles. The primary focus of the course is small groups in a church-based ministry, although many of the concepts and principles also apply to businesses and other organizations that are comprised of groups of people

COMMUNICATIONS

COM-2009-2-A Speech

Introduction to a variety of speech techniques and types with the intent of creating more self-confidence and proficiency in any public speaking situation.

COM-3003-3-A Marketing/Business Communication (Also SBA-3003-3-A)

The purpose of this class is the study of both marketing and business communication functions. Topics include business communication applications, promotional strategies, role and limitations of advertising and promotion, preparing and delivering messages in a variety of situations.

COM-3731-3-O Communication Concepts

An introduction to the concepts of effective oral and written communication to include functioning in teams and other organizational settings as well as interpersonal exchanges.

COUNSELING

CO-2001-3-E Introduction to Counseling

Course introduces basic counseling skills. Primarily focuses on skill development with some class time devoted to counseling theory. Includes learning and practicing counseling skills in the classroom setting. Christian perspectives of counseling presented in order for students to integrate newly acquired skills into a variety of contexts.

CO-2007-2-A Adolescent Psychology (Also PS-2007) Prerequisite: CO-2001

CO-2010-2-A Addictions Counseling

Course examines the roots of addictions, including substance abuse and addictions to gambling, sex, overeating, and other behaviors. Major approaches to counseling people with addictions will be considered. Attention will be paid to issues of co-existing conditions and disorders and how they complicate the healing process.

CO-3000-3-A Group Process (Also PS-3000)

CO-3001-2-A Issues in Counseling

Prerequisite: CO-2001

Issues include crisis counseling, abuse, depression, eating disorders, addictions, grief, working with people on medication, cross-cultural issues, and spiritual issues. Explores the counselor's role and problems encountered in the process of counseling. Includes theoretical issues and the personal and spiritual development of the counselor as a person.

CO-3003-2-A Marriage and Family Counseling

Prerequisite: CO-2001

Presents a view of the contemporary family and strategies in counseling them. Gives an understanding of how families work as systems and how therapy is effective. Information based upon clinical reports, social science research, and biblical perspectives.

CULTURAL STUDIES

CUL-2001-2-A Modern Religious Movements

Study of the developments of alternative spiritual and social movements in modern North America. Includes study of the hermeneutics, history, teachings, literature, and methods of these movements. Students will have an opportunity to gain an understanding of both Christian-derived and non-Christian movements.

CUL-2003-3-A / 2703-3-O Cultural Anthropology

Introduction to the field of cultural anthropology in order to better understand ourselves and others. Emphasis given to an understanding and critiquing of various theoretical approaches, the concepts of cultural relativism and ethnocentrism.

CUL-2004/3004-2-A Cultures of Africa and the Middle East

Regional survey covering the cultural, historical, social, and religious developments in Africa and the Middle East from ancient civilizations to modern nations.

CUL-2005/3005-2-A Cultures of Asia

Regional survey covering the cultural, historical, social, and religious developments in Asia from ancient civilizations to modern nations.

CUL-2007-2-A Cross-Cultural Communication

Introduction to the theory and skills needed in communicating effectively across cultures. Particular emphasis placed on making theory practical through use of simulations, case studies, and role plays.

ENGLISH

ENG-0099-2-E Basic Writing

Designed to help students improve their writing skills. Covers basic principles of grammar and composition to meet college-level writing standards. Includes focus on reading strategies and the mechanics of writing. Special emphasis on sentence, paragraph, and essay construction. (Credits do not apply toward graduation.)

ENG-1000-3-E / 1700-3-O College Writing I Prerequisite: acceptable placement score or ENG-0099

Emphasis on improving skills and effectiveness in written communication through critical reading of diverse literary genres and extensive writing. Course deals with developing authorial voice and adapting that voice to academic audiences.

ENG-1001-3-E / 1701-3-O College Writing II

Prerequisite: ENG-1000

Continued emphasis on composition with concentration on critical and creative thinking. Includes use of sources, research methods, and preparation of college-level research papers.

ENG-1002-3-E Interpretation of Biblical Literature (Also BSA-1002)

ENG-2732-3-O Survey of American Literature -- Beginnings to 1700

Survey of American Literature I-Beginnings to 1700 provides an overview of the literature and historical timeframe for this period. Stories, poems, biographical sketches, speeches, letters, and essays comprise this course in order to provide a rich array of readings for this literary study. Students will engage in a process of critical reading, responding, analyzing, interpreting, and writing in the course. There is no course prerequisite.

ENG-2733-3-O English Literature I

This is a course survey covering English literature from the Middle Ages through the Eighteenth Century. The course acquaints students with this literature through a process of reading, analyzing, interpreting, writing, and thinking critically about essays, stories, poetry, and plays from a broad spectrum of English literature. From knights to queens to Christian pilgrims to discoverers and reformers, this study provides a glimpse into the changing dynamics of the latter 1400s to the early 1800s. In so doing, the course considers English literature in a historical, social, and ideological context as those influences greatly impacted and shaped the writers and perceptions of the time period.

ENG-3732-3-O Literature of C.S. Lewis

The course will explore the life of and literature produced by C. S. Lewis in order to gain perception into his theology, the various genre in which he wrote, and the principles that make his writings meaningful nearly forty years after his death.

GOVERNMENT

GOV-1723-3-O US Government

This course is an examination of U.S. Government beginning with the foundations and basic components of our government and including an analysis of current policy-making and governmental impact on our society and the world. Emphasis will be given to the constitutional development of the federal government, the Christian foundations of our government, social issues, and foreign policy.

HISTORY

HI-2001-3-A Global Christianity (Also IS-2001) [course fee]

HI-2003-3-E / 2703-3-O World History

A study of the ancient Middle Eastern, Mediterranean, and European roots of modern Western civilization through the Renaissance/Reformation era.

HI-2011/3011-3-A Historical Geography of Ancient Israel (Also BOT-2011/3011)

HI-2732-3-O Western Civilization II

This course studies the development of the Western world and its institutions and ideas from the nineteenth century to the present. The student will be challenged to consider the positive and negative impact of Western thinking and to formulate a sense of personal responsibility within society.

HI-3150-3-E / 2733-3-O Church History I

Prerequisite: HI 2003

Study of the history of the Christian church from its founding to the present. Special emphasis on the people, events, and doctrinal controversies significant in the growth of Christianity. Includes exploration of the interplay of Christianity with politics, the great church councils, the crises that emerge, divisions and alliances, and confluence of forces that determine the complexity of the Christian church today.

HI-2734-3-O Church History II

A study of the history of the Christian Church from the dawning of the Reformation to the present time with special emphasis upon the people, events and doctrinal controversies that were significant in the growth of Christianity.

HUMANITIES

HUM-1002-1-E Freshman Seminar

Introduction of collegiate level study skills and other disciplines necessary for success at the undergraduate level. Includes an overview of the philosophy and community dynamics which defines the OHCC experience.

HUM-2001-3-A Introduction to Philosophy

Introduction to the main thinkers and positions of philosophy. Examines the sources of many ideas of modern society and challenges students to start thinking abstractly and critically about these ideas.

HUM-2003-3-A People and the Environment: Environmental Stewardship

(Also TH-2003-3-A)

Examination of the interrelatedness of human society and the natural environment, focusing on theological, historical, social and political perspectives.

HUM-2004-3-A World Religions

Survey of the origins, development, beliefs, and practices of various world faiths including Judaism, Christianity, Islam, Hinduism, Sikhism, Buddhism, Confucianism, Taoism, and Shintoism.

HUM-2006-0-E Sophomore Assessment

Designed to be taken in the final year of a two-year program at OHCC. Provides a variety of feedback activities regarding academic progress while an OHCC student.

HUM-2007-3-E Worldviews

Examination of the theoretical and practical expressions of various worldviews. Designed to help students realize that all thinking and writing has a starting point in a world view.

HUM-2070-2-A World Literature I

Examination of literary works from around the world through the mid-seventeenth century. Primary focus on literature (fiction, poetry, and drama) as opposed to sacred texts or philosophical or theological treatises.

HUM-2071-2-A World Literature II

Examination of literary works from around the world from the midseventeenth century to the present. Primary focus on literature (fiction, poetry, and drama) as opposed to sacred texts or philosophical or theological treatises.

HUM-2799-3-O Worldview: Thinking Like Jesus

This course is designed to help students understand the meaning of worldview, and its importance in the life of a Christian. The worldviews of modern culture will be examined and evaluated in light of biblical truth. Students will understand the foundations of a biblical world view by studying appropriate passages of Scripture, especially those that relate to the life and teachings of Jesus.

HUM-4001-2-E Senior Seminar

Designed to be taken in the final year of a Bachelor's degree at OHCC. Course features reflection on one's college experience, practical preparation for the next steps beyond college, and integration of faith and theology with contemporary issues.

HUM-4002-0-E Assessment—Camp Ministry

Designed to be taken in the final year of the Camp Ministry program. Provides a variety of feedback activities regarding academic progress while an OHCC student.

INTERCULTURAL STUDIES

IS-2000-1-A History of Christian Expansion

Survey of missionary activity from Pentecost to the present with emphasis upon the 19th and 20th centuries. Offered in an independent study format.

IS-2001-3-A Global Christianity (Also HI-2001)

Historical and sociological analysis of the causes and impact of Christianity as an international social movement. Special emphasis given to its contemporary role in development and social change among third world nations. **[course fee]**

IS-3001-3-A Intercultural Life and Work

Introduction to the practical realities of missionary life including such topics as support raising, public relations, culture shock, language learning, lifestyle, and the care of missionary children.

IS-3008-2-A Special Topics in Intercultural Studies

Provides opportunities for students to participate in events, conferences, and classes related to intercultural studies. [course fee]

IS-3733-3-O Foundations of Christian Missions

This course is intended to provide an introductory overview of the basis for Christian missions and establish a biblical and theological foundation to adequately sustain a long-term mission enterprise. In addition, relevant cultural and historical perspectives are thoroughly examined toward the intent of motivating positive desires for involvement in mission endeavors.

IS-4001-2-A Intercultural Seminar

Examination of selected issues in the theory and practice of missions. Development of personal theology of missions.

IS-4010-6-E Intercultural Studies Internship

Internship involving a significant cross-cultural ministry experience and may be arranged through a mission board or denomination. Specific details should be worked out with the Intercultural Studies Program Director.

IS-4731-3-O Theology of Missions

A study of the Word of God as set forth through God's promise to Abraham to bless the nations through Jesus Christ and the Church; an application of the Word of God as it relates to the purposes, nature, scope and current challenges of cross-cultural missions.

LANGUAGE

LA-2732-3-O Linguistics

This course is an introduction to linguistics and linguistic theory. It is specifically designed to provide a basic understanding of linguistics and practice with some of its applications to students who are not linguists, but who realize the need for familiarity with the fundamentals of linguistic theory in order to help them practice their profession.

LA-3002-4-A Classical Hebrew I

Study of the basic grammar of the Hebrew noun system and the strong verb system. Includes introduction to basic lexical and grammatical tools.

LA-3003-4-A Classical Hebrew II (Also BOT-3003) Prerequisite: LA-3002

Study of the strong verb system through the weak verb system. Includes translation of selected passages of the Hebrew Old Testament.

LA-3009-4-A Koine Greek I

Study of the basic grammar of the Koine Greek noun system, the present tense verbal system. Includes introduction to basic lexical and grammatical tools.

LA-3010-4-A Koine Greek II (Also BNT-3010) Prerequisite: LA-3009

Completes the study of the Koine Greek verbal system. Includes translating of various New Testament passages.

LEADERSHIP & MINISTRY

LM-1732-3-O Goals, Priorities, and Attitudes

A study of the setting of goals, as well as the priorities necessary to attain these goals, with an emphasis upon how prioritized goals relate to the student's Christian worldview of life and the workplace. The attitude of the individual, the God-given gifts, and a personal financial plan and how they impact the ability and willingness to set prioritized goals will be discussed

LM-3701-3-O Biblical Concepts of Leadership

A study of the concepts of leadership in the context of Scripture and application of these concepts to personal, professional and career goals. The course will include the use of a survey to assess each individual's leadership capabilities to help him/her to understand his/her personal profile.

LM-3711-3-O Learning and Teaching

This course introduces perspectives on learning, growth, and change with an emphasis on application to teaching and training various age groups and teaching within specialized segments of the church and society. The principles of learning and teaching will be applicable to multiple settings, although Christian education will be a primary focus for the course.

LM-3726-3-O Essentials of Management

A study of the five parts of managing organizations, planning, organizing, staffing, leading, and controlling/evaluating with the study of principles for application to both not-for-profit and for-profit organizations and applications in organizations with references to Scripture.

LM-3731-3-O Christian Ethics

A study of theoretical and practical problems of moral conduct and proposed solutions with an emphasis upon the nature of ethics, values, rights, obligations and opportunities.

LM-3732-3-O Organizational Behavior

Organizational goals, priorities and strategies interfacing with the behavior of individuals and groups inside the organization and in other affecting organizations. Attention is given to the effect of organizational culture, government laws and regulations and the economy upon organizational behavior.

LM-3736-3-O Financial Concepts

The purpose of this class is the study of finance within the context of small business. Topics include personal and organizational financial management, analysis of financial statements, leveraging debt, working capital management, time value of money, and capital budgeting.

LM-4731-3-O Case Studies in Leadership

Case studies will be selected for in-depth study of the application of leadership concepts with particular reference to those concepts found in Scripture. Students will develop a written analysis of their style of leadership. Related issues are introduced through readings.

LM-4732-3-O Cutting Issues in Management

A modular course for managers allowing them to build upon the principles of management to study the current trends and developments in the field of management as found in business currently and in the thinking of writers in the field.

LM-4734-3-O Teams and the Work Process

The organization of work in the implementation of the strategic plan with work analyzed for how human efforts in teams and other small groups of various compositions and other structures can effectively bring that work to a quality level of completion as defined by the end-user.

LM-4737-3-O Management of Human Resources

A study of an organization's effort to find, motivate and retain effective people who demonstrate a commitment to being part of a team which accomplishes the organizational mission.

MATH

MTH-1001-3/4-A Survey of Mathematics

Course designed to increase quantitative literacy and mathematical competency. Covers the basics of algebra, geometry, probability, statistics, and consumer math.

MTH-1731-3-O Basic College Mathematics

The development of mathematical concepts for application to the student's work and daily life. A review of mathematical concepts including the basics of algebra and geometry.

MTH-1733-3-O Applied College Algebra

An introduction to college mathematics is provided with an emphasis on business and work-world applications. Students will perform best in this course if they have a basic understanding of high school mathematics through Algebra. The goal of the course is to build a fundamental understanding of college algebra that is adequate to provide a level of competence expected of a college graduate.

MUSIC

MU-1005/2005-1-E Private Music Lessons

One-half hour of instruction per week. Open to all qualified students with consent of the instructor. Daily practice required. Refer to financial information for fee. **Instructor's signature required.**

MU-1731-3-O Music Appreciation

Students learn to understand, appreciate, and enjoy listening to music via an investigation of its building blocks, history, key personalities and representative works.

MU-2702-3-O History and Literature of Church Music

This course will visit key moments in the history of Western Christian church music. The story of music in Christian worship services in the West begins with the evolution of Gregorian chant from Hebrew and other models, progresses through the development of music for more than one voice part in settings for the early Catholic Mass, and divides into the Reformation stream including Lutheran chorales, other Protestant metrical Psalm settings, and the emergence of loftier settings in the cantatas of J. S. Bach and the oratorios of G. F. Handel. The narrative then continues onto the development of hymns, first without and then with specific tunes, then onto a lighter variety of gospel, revival and Sunday School songs. All the while, religious thinkers and musicians within the church (often the same people) continually examined their practice of music in worship and sought musical reforms and developments which they thought would bring more truth, spiritual edification, beauty and/or appropriate praise to God.

MU-2011-1-E Vocal Ensemble

Performance group will prepare and present programs for campus and local churches. Includes instruction in singing techniques and note reading.

PASTORAL MINISTRY

PM-2001-2-A Introduction to Pastoral Ministry

Introduction to the pastorate exploring qualifications, job descriptions, candidating, and general pastoral functions. Emphasis placed on developing a biblical model of a pastor/shepherd and a philosophy of ministry. Includes a serious consideration of the "call" to ministry and the student's relationship to it.

PM-3002-3-A Introduction to Preaching

Prerequisite: BSA-1002

Appreciation for preaching developed with exposure to various historical and modern-day models. Introduces methods of gathering, arranging, and delivering sermonic materials. Includes experience in preaching sermons.

PM-3003-3-A The Practice of Preaching

Prerequisite: PM-3002

Emphasizes sermon delivery. Skills refined by frequent practice of preaching with teacher and peer review. A variety of sermon types,

settings, and problems explored. Narrative preaching considered. Some sermons video taped.

PM-4001-3-A Effective Pastoral Ministry

Emphasis on learning about and developing ministry skills. Identifies and wrestles with common ministerial problems. Hands-on projects and case studies required. Special sessions on worship, personal development, and pastoral counseling.

PM-4010-6-E Pastoral Ministry Internship

Intern gains practical experience in church-related work under supervision. Exposure given to a variety of aspects of ministry.

PHYSICAL EDUCATION

PE-2000-1-E Sports

Students who participate in intercollegiate athletics at Oak Hills Christian College may register for credit for Physical Education. Approval must be secured from the sports team coach in order to register for the class.

PSYCHOLOGY

PS-1001-4-E / 1701-3-O Introduction to Psychology

Introduction to the methods and major theoretical approaches of modern psychology. Students develop the ability to critically evaluate and apply the findings of psychology to their lives and Christian ministry.

PS-2004-3-A Lifespan Developmental Psychology

Survey of human development and change throughout the life span. Covers developmental theories and research. Concept application emphasized.

PS-2006-3-E Human Sexuality

Course offers information in the areas of anatomy, cultural and historical factors that affect present views of sexuality, sexual dysfunction, sexual behavior, and current issues and research in human sexuality. Students explore and develop their own theology of human sexuality.

PS-2007-2-A Adolescent Psychology (Also C0-2007)

Provides a study of family and adolescent development. Surveys basic approaches to counseling adolescents, including family therapy. Topics include: substance abuse, eating disorders, running away, suicide, adjustment problems, self-esteem, peer pressure, pregnancy, and spiritual issues.

PS-2060-2-A Interpersonal Skills

Course designed to increase individual effectiveness and strengthen abilities in interpersonal relationships. Topics include interpersonal communication effectiveness, personal perception, developing self-awareness, conflict management, effectively handling emotions, and developing and improving interpersonal skills.

PS-3000-3-A Group Process (Also CO-3000)

Course covers understanding and application of principles underlying group processes. Includes group development, process of interaction, and effects of group membership. Experiential learning through participation in group assignments will help the student gain an understanding of group dynamics in work, civic, and church settings.

PS-3002-3-A Abnormal Psychology

Study of the present psychological definitions, classifications, and indicated treatment procedures for mental or emotional illness. Brief history of mental illness included.

PS-3003-2-A Professional Ethics

Provides an introduction to legal responsibilities and liabilities, state mental health laws, family law, confidentiality, codes of ethics among various professional organizations, licensure and certification, mandatory reporting, and professional identity. Application of ethical behavior in one's vocation emphasized.

PS-3004-4-A Research and Statistical Methods

Introduces student to the principles and scientific methods of social science research. Includes study of descriptive and inferential statistics. Acquaints the student with knowledge and skills in hypothesis testing, sampling methods, statistical analysis and the interpretation of results. Provides opportunity to acquire skills and knowledge in research by doing research.

PS-3005-3-A Psychological Measurement and Testing

Introduction to psychological and educational tests and assessment procedures. Students gain an understanding of the philosophical and ethical principles that relate to the field of testing, and recognize when and why tests should be used. Interpretation and reporting of tests and assessment results included. [course fee]

PS-3721-3-O Crisis Counseling

This course will explore historical and contemporary theory and methodology of crisis intervention. Specific emphasis will be given to understand situational and maturational crises, and the Christian implications of crisis counseling. the student will be introduced to the basic process and application of Biblical crisis intervention. The course will include such topics as: death, suicide, abuse, and helping children through crisis or trauma.

PS-4004-2-A Integration of Psychology and Theology Prerequisite: TH-2005

Traces the historical development of psychology from ancient Greek thought to the present. Special emphasis placed on the development of psychology as a science. Systems of psychology compared. Explores various attempts to integrate psychology and theology.

PS-4010-6-E Psychology Internship

Student develops an internship site with the help of his/her advisor. Placement to be consistent with the career objectives and interests of student. Internship site provides practical experience and an opportunity to apply skills acquired in the classroom.

SCIENCE

SCI-1711-3-O Earth Science Lab

This laboratory is comprised of learning activities and application exercises related Earth Sciences.

SCI-1731-3-O Introduction to Health Science

Contemporary health knowledge intended to develop proper attitudes and behavior in the areas of nutrition, drug and alcohol use and abuse, stress, chronic and communicable diseases, environmental factors, death and dying, and mental health. The course also examines barriers which hinder lifestyle changes.

SCI-1732-3-O Earth Science Introduction

Earth science including physical and historical geology, meteorology and descriptive astronomy; the economic, social and philosophic aspects of the subject matter.

SCI-1733-3-O Introduction to Life Science

This course introduces life science from a Christian worldview. Course topics include biological organization and hierarchy, energy and nutrient flow cycles, population biology, genetics and reproduction, and cellular biology.

SCI-2010-3/4-A Integrated Science

Overview of the physical, geological, and biological sciences, the current understandings in the sciences, and how they interface with a Christian worldview.

SMALL BUSINESS ADMINISTRATION

SBA-1001-2-E Personal Finance

Study of business and consumer financial matters. Topics include financial planning, preparing budgets, managing liquid and plant assets, use of debt, charitable giving, developing investment portfolios, insurance planning, retirement and estate planning, and consumer credit.

SBA-1002-3-E Introduction to Business

Introduction to the fundamentals of business including business organization, business environment, management, marketing, finance, mission, business ethics, and social responsibility.

SBA-2003-3-A Accounting Essentials

Basic accounting course emphasizes double entry bookkeeping. By building practical accounting skills and developing an understanding of concepts, students will be prepared for success in a small office or business.

SBA-2005-3-A Computer Applications in Business

Study of creating and manipulating Excel spreadsheets. Introduction to the basic concepts and terminology of database software, and using data for relevant small business reports.

SBA-2009-3-A Principles of Management

Introductory course covering the basic theory and practice of management, including planning, organizing, controlling, staffing, motivating, and leading.

SBA-2010-3-A Business Law/Ethics

Introduction to the legal and regulatory process in which business decisions are made. Application of legal constraints to management and associated management activities examined, as well as broad applications of regulatory law. Students will also gain an understanding of personal and corporate integrity from a biblical perspective and its impact on resolving ethical dilemmas.

SBA-2011-3-A Integration of Business and Ministry

Consideration of the positive impacts business has on and in ministry. Students will examine biblical perspectives on wealth creation, business practices, and strategies for using business as ministry in cross-cultural and local contexts. Case studies of successful business ministries will be examined. A significant portion of the course will be devoted to studying the fundamental principles of non-profit management.

SBA 2012-3-A Introduction to Economics

Covers the basics of both micro and macroeconomics: circular flow model, demand and supply, various market structures, money, Federal Reserve, income expenditure model, classical economics, economic policies, international trade, and political factors in economic policy.

SBA-2731-3-O Macroeconomics

A study of macroeconomic theory with a primary emphasis placed upon an examination of economic aggregates, including topics such as supply and demand, the market process, the economic role of government, measuring the nation's economic performance, unemployment, economic fluctuations, fiscal policy, money and the banking system, economic growth, international trade, and foreign exchange markets.

SBA-2732-3-O Microeconomics

A study of microeconomic theories of supply and demand, price determination, resource allocation, various degrees of competition and international trade and finance, as well as exploration of applications such as income inequality, rural and urban economics, social control of industry, and labor unions.

SBA-3002-3-A Principles of Marketing

Fundamental principles concerning marketing management. Topics include market analysis, market strategy, and the basic functions of the manufacturer, wholesaler, retailer, and ultimate consumer. Students will develop a marketing plan.

SBA-3003-3-A Marketing/Business Communication (Also COM-3003-3-A)

The purpose of this class is the study of both marketing and business communication functions. Topics include business communication applications, promotional strategies, role and limitations of advertising and promotion, preparing and delivering messages in a variety of situations.

SBA-3004-3-A Principles of Finance

Introduction to financial concepts and issues within the context of the small business. Topics include analysis of financial statements, budgeting leverage, working capital management, time value of money, capital budgeting, and other topics relating to overall financial policy.

SBA-3005-3-A / 3733-3-O Entrepreneurship Prerequisites: SBA-2003

Examination of required skills, resources, and techniques which transform an idea into a viable business. Idea generation and conception, opportunity analysis, marshaling of resources, implementation of plans, management of ongoing operations, and providing for growth will be stressed. Students will develop a small business plan.

SBA-3010-2-A Retail Management Prerequisite: SBA-3002

Examination of the retail function. Topics include retailing strategy, consumer shopping behavior, human resource planning, communications, merchandising, and location.

SBA-3011-2-A Human Resources Management Prerequisite: SBA-3002

Introduction to the management of human resources for the effective support and achievement of an organization's strategies and goals. Examines the major functions of planning and staffing, training, compensation, promoting, disciplining, evaluating, and employee relations.

SBA-3731-3-O Accounting for Managers

This course provides an overview of accounting from the perspective of a non-accounting manager. It helps to develop the tools to understand the essentials of how finance functions within an organization. This includes internal controls, the function of accounting, historical accounting data and financial planning. The course also provides an overview of how to manage a business by God's principles.

SBA-3732-3-O Legal Implications for Business

This course will give a basic explanation of the law--its sources, development, terminology--and a discussion of specific legal doctrines and principles which affect business, with an introduction to business organizations such as corporations and partnerships, criminal contracts, legal documents and property.

SBA-3735-3-O Economics for the Manager

A focus on the use of economics in making managerial decisions; both within an organization, and in the larger market arena. Issues involving scarcity and choice, the United States economy, price, production, cost,

competition, money, income, business cycles and international trade are included. The interaction between economics and organizations is emphasized.

SBA-4002-3-A Business Seminar

Designed to be taken the final year of the bachelor's degree at OHCC. Students will examine case studies of both small and non-profit business with regard to finance, management, marketing, and leadership. Includes involvement with a local small or non-profit business.

SBA-4731-3-O Organizational Marketing and Sales

The use of organizational mission to develop a marketing approach to reach potential constituencies with image, product and service that will cause those constituencies to utilize the organization to meet their perceived needs in a manner that is profitable to the organization.

SBA-4732-3-O Ethical Decisions in the Workplace

The development, discussion and resolution of ethical issues in organizations and how outcomes are impacted by ethical standards and Christian faith.

SOCIOLOGY

SOC-2705-3-O Urban Social Issues: People, Problems and Policy

The purpose of this course is to provide an overall framework for understanding and examining pertinent social issues in the urban setting. The course will expand the student's knowledge, skills, and understanding of social issues that impact individuals, families, groups, communities, and organizations. Particular attention will be given to the analysis and evaluation of society can do to further impact these problems. Social issues to be explored include but are not limited to the changing nature of the family, education, health and illness, drug use, sexual behavior, inequality, and the economy.

SOC-2222-2-E / 2722-3-O Contemporary Issues in American Society (Also TH-2222-2-E)

This class will examine topics in American society which are currently under debate, such as homosexuality and the origins of the universe. The course will examine these topics by looking at the various positions evidenced in current American society. These positions will then be examined in relation to the biblical text.

SOC-2731-3-O Intro to Sociology

This course will introduce the student to the fundamental concepts of interÂrelationships and group activities. Students will be able to integrate experience from his or her own life and work environments while studying the principles involved in dyadic groups, primary groups, secondary groups, institutions and society.

TEACHING ENGLISH AS A SECOND LANGUAGE

TESL-2711-3-O Theories of a Second Language Acquisition

This course is a survey of the theories and practices of second language acquisition and language research. The course will also cover topics relating to second language acquisition, which include comparing and contrasting first and second language acquisition, cognitive styles and strategies, affective factors in language acquisition, sociocultural factors in language acquisition, interlanguage, communicative competence, and language testing.

TESL-2722-3-O Methods of TESOL I

This course prepares students in the use of materials and techniques for teaching English to speakers of other languages through mathematics, science, social studies and language arts. Emphasis is placed on the

SIOP and CALLA approaches and the use of listening, speaking, reading and writing skills across the content areas. Methods of teaching English to speakers of other languages through the content areas are to be explored.

TESL-2731-3-O Structure of the English Language

This course is a survey of the important structure, grammar and syntax of the English language that is essential for non-native speakers to know. The course will teach idiosyncrasies of each language group and how that affects learning English. A variety of techniques used in teaching language structure will be explored.

TESL-3722-3-O College Level TESL

This course will prepare people to teach English as a second language at the college level. It is especially designed for students planning to work in restricted access countries, but also prepares students to teach on the college level in the US. Topics covered will include college level vocabulary and reading comprehension, written expression and composition, conversational skills, listening comprehension, note-taking, plagiarism, critical thinking skills, cultural issues, college life, lesson planning, curriculum development and preparation for standardized tests.

TESL-4711-3-O Language Program and Curriculum Design

This course teaches the variety of administrative tasks that accompany TESL, needs assessment and setting priorities based on understanding the culture and community in which one teaches. Constructing TESL curricula and syllabi, lesson planning and determining how the day-to-day learning fits into the larger picture constitute the academic components. Other administrative concerns included in this course are time management, technology, strategies and decision-making. Students will analyze the design and use of commercially available texts and materials. Methods of developing onei¿½s own curriculum will be explored and experienced. Students will work on preparation, and evaluation of their own teaching materials, which can be used in future teaching situations.

THEOLOGY

TH-2003-3-A People and the Environment: Environmental Stewardship (Also HUM-2003-3-A)

TH-2005-4-E Christian Faith

An introduction to the main people, events, and theological positions of the Christian Tradition. Contents will focus on the doctrine of the Bible, God, humankind, the person and work of Christ, the Holy Spirit, salvation, the Church, and the last days.

TH-2705-3-O Introduction to Christian Faith

This course serves as an introduction to the study of Christian Theology. Participants will explore key doctrines such as divine revelation, God, creation, humanity, sin, Jesus Christ, The Holy Spirit, salvation and Christian spirituality, the church, and eschatology.

TH-2222-2-E/ 2722-3-O Contemporary Issues in American Society (Also SOC-2222-2-E)

This class will examine topics in American society which are currently under debate, such as homosexuality and the origins of the universe. The course will examine these topics by looking at the various positions evidenced in current American society. These positions will then be examined in relation to the biblical text.

TH-4005-3-E Biblical Theology

Study of the major biblical themes in the Old and New Testaments including the kingdom of God, covenants, temple, law, and people of God. Designed to be taken in the final year of a Bachelor's degree program.

WORSHIP ARTS

WA-2025/3025-1-E Worship Arts Practicum

Team preparation to lead worship in the CLH program. Includes the development of vocal and instrumental proficiencies and the development of understanding the forms and role of worship in the church. May be taken as a stand-alone course.

WA-2027/3027-2-A Leading and Administrating the Worship Ministry Corequisite: WA-2025/3025

Development of philosophy, planning, leadership paradigms, team concepts, and team administration of a worship ministry.

WA-2029/3029-2-A Musical Communication and Songwriting Corequisite: WA-2025/3025

Course will focus on applying the encoder/decoder communication model through music in ministry and writing music for ministry.

WA-2731-3-O Biblical and Historical Foundations of Worship I

The study of God's design for worship as found in the Old Testament and how it relates to Christian worship today.

WA-2732-3-O Biblical and Historical Foundations of Worship II

A study of how Christian worship has evolved beginning with the first-century church. An understanding of the various forms of worship over time including their relevance to current society.

YOUTH MINISTRY

YM-2001-3-E Foundations for Youth Ministry

Introductory course for youth ministry. Includes overview of professional youth work, its history, present potential, and implications for the future. Informs and assists students in initial development of personal philosophy of youth ministry.

YM-3002-3-E Programming Skills in Youth Ministry Prerequisite: YM-2001 or instructor's permission

Development of programs and curriculum for ministry with young people. Includes practical instruction for large and small group programming, campus ministry, large events, and team leadership development. Covers a variety of programming elements and resources.

YM-3920-3-A Organizational Issues and Skills Prerequisite: YM-3002 or instructor's permission

Introduction and development of administrative skills necessary in children's and youth ministry. Includes learning to work within the context of a larger ministry setting. Covers topics such as multiple staff issues, calendar, ministry finance, event promotion and publicity, and risk management.

YM-4010-6-E Youth Ministry Internship Prerequisites: YM-2001, YM-3002, YM-3920

Placement in a church, para-church, or other youth agency under direct supervision of a qualified and experienced youth ministry worker.

Academic Policies

ACADEMIC YEAR

Oak Hills Christian College operates on an academic system consisting of fall and spring semesters and an interim week in January. The length of each semester is approximately 16 weeks. Class instruction consists of one 55-minute weekly period for each semester credit.

Adult & Professional Studies (APS) online courses are scheduled year-around in three terms- fall, spring and summer. Courses are intensive and modular, lasting between 5 and 10 weeks. There are new course sessions offered each month.

DEFINITION OF A CREDIT HOUR (ONLINE)

The college follows the Federal Definition of the Credit Hour: An amount of work represented in intended learning outcomes and verified by evidence of student achievement that is an institutionally established equivalency that reasonably approximates not less than:

1.One hour of classroom or direct faculty instruction and a minimum of two hours of out-of-class student work each week for approximately 15 weeks for one semester of credit, or the equivalent amount of work over a different amount of time; or

2.At least an equivalent amount of work as required in paragraph (1) of this definition for other academic activities as established by the institution, including laboratory work, internships, practica, studio work, and other academic work leading to the award of credit hours.

Regardless of the course modality, classes will be consistent in terms of purpose, scope, quality, assessment and expected learning outcomes.

Students enrolled in classes delivered by an alternative means shall not be denied access to advisement, grievances, or other key academic rights and services, nor shall they be excused from the academic responsibilities expected of all students.

TIME OF ENTRANCE

Students are welcome to enter school either semester. However, entering fall semester provides the best opportunity for taking courses in the preferred order.

Adult & Professional Studies (APS) online degree-seeking students may enter at any time.

COURSE LOAD

The minimum load for a full-time student is 12 semester credits and the normal course load is 15-16 credits. In order to receive a full Minnesota State Grant, a student must be registered for at least 15 semester credits. Any load exceeding 18 credits requires special permission. An overload fee will be charged.

The Adult & Professional Studies (APS) online degree programs are built upon a two-year (three term) cycle, with all full-time students normally enrolled in twenty four to thirty credits of instructional courses each year. Courses are offered

through the summer with occasional breaks built into the program.

A student load of twelve online credits per semester or more qualifies the individual for full-time status. Modular courses are intensive. If students are working full-time, it usually is recommended that only one course be taken at a time. Exceptions will be considered on a case-by-case basis.

ACADEMIC FILES

Students may view their academic files at any time during normal Registrar office hours. The files must not be removed from the Registrar's Office.

PRIVACY OF STUDENT RECORDS (FERPA)

The Family Education Rights and Privacy Act of 1974 (FERPA) was written specifically for students and guarantees them three primary rights: the right to inspect and review their education records, the right to seek to amend their education records, and the right to have some control over the disclosure of information from those education records.

Oak Hills Christian College may disclose information on a student without violating FERPA regulations through what is known as directory information. This includes name, address, telephone listing, email address, date and place of birth, photo, major field of study, dates of attendance, degrees awarded, and dates the degrees were received. This information may be disclosed without the consent or knowledge of the student unless the student has notified OHCC in advance of his/her desire for their records to remain confidential. Further information will be given to students at registration.

Students have the right to file a complaint with the US Department of Education concerning alleged failures by OHCC to comply with the requirements of FERPA. These may be sent to: Family & Policy Compliance Office, US Dept. of Education, 600 Independence Ave. SW, Washington, DC 20202.

FREEDOM OF INQUIRY AND EXPRESSION

Oak Hills Christian College does not limit the freedom of staff or students for inquiry or expression, provided they are in pursuit of the objectives of the school and do not infringe on the rights of others.

STUDENT CLASSIFICATIONS

Full-time: a student who is registered for 12 or more semester credits.

Part-time: a student who is registered for at least one course for credit and less than 12 total semester credits.

Non-degree: a student who is enrolled for 1-5 credits in continuing education (for credit, non-degree) or auditing.

Freshman: a student who has completed 0-32 credits and is working toward a degree.

Sophomore: a student who has completed 33-62 credits and is working toward a degree.

Junior: a student who has completed 63-94 credits and is working toward a degree.

Senior: a student who has completed 95 or more credits and is working toward a degree.

PROGRAM REQUIREMENTS

Students are required to fulfill the program requirements listed in the catalog at the time of enrollment. If a student selects a catalog later than the one in effect at enrollment, he/she cannot return to the previous catalog.

If a student drops out for more than two consecutive semesters, the requirements of the catalog in effect at the time of re-enrollment must be met.

PROGRAM PLANNING/ADVISORS

Each student is assigned a faculty advisor to assist with academic program planning and to give guidance and encouragement. Even though the student is ultimately responsible for planning his/her program, the faculty advisor provides assistance in class selection and is available when the student needs advice.

ACADEMIC INTEGRITY

Oak Hills Christian College stands on the principles of truth and honesty as essential biblical principles for life. It is expected that these principles will be followed in all academic activity.

Violations of academic integrity include plagiarism, cheating, unauthorized collaboration or copying, excessive revision done by someone other than the student, violating copyright laws, sabotaging another student's work, or submission of the same assignment for more than one course without prior consent of all instructors concerned. Intellectual dishonesty infractions will be confronted and may result in suspension or dismissal from OHCC.

ATTENDANCE POLICY

Oak Hills Christian College considers class attendance to be a vital part of education and expects students to regularly attend class. We recognize that students have responsibilities and mitigating circumstances that sometimes interfere with class attendance. Our basic attendance policy states: a student who misses more than 25% of the class sessions (excused or unexcused) will fail the course. In some cases the "Extended Campus Absence" policy will apply.

Each instructor has the prerogative to adopt a more stringent attendance policy. This information will be included in the syllabus for each class. Complete details on the OHCC attendance policy are listed on the website (oakhills.edu).

All Adult & Professional Studies (APS) and online students are expected to maintain a regular presence and engagement in online courses and to make satisfactory academic progress. Presence online will be monitored weekly by the instructor and may be monitored at any time by the Director of Adult & Professional Studies.

EXTENDED CAMPUS ABSENCE

A student who must be physically absent from campus for an extended period may complete his/her current courses if the following apply:

- 1. The reason for the absence is serious physical or mental health illness, hospitalization, death in the family, or similar situation. Documentation must be provided.
- 2. The student has a GPA of 2.0 or higher and is not on academic probation.
- 3. The absence is for 50% or less of the semester.
- 4. The student is current with course assignments and responsibilities.
- 5. The instructor agrees to continue working with the student throughout the absence.

GRADING SYSTEM

A = Excellent 4 grade points
B = Above average 3 grade points
C = Average 2 grade points
D = Below average 1 grade point
F = Failure 0 grade points

= Incomplete

W = Withdrawn

P = Passing (not included in GPA)

PE = Passing excellent (not included in GPA)
PS = Passing satisfactory (not included in GPA)

NP = Not passing (not included in GPA)

WP = Withdrawn passing (not included in GPA)

WF = Withdrawn failing (not included in GPA)

COMMUNITY LIFE HOUR (CLH) REQUIREMENT

In order to graduate, students must earn one CLH unit per equivalent full-time semester of enrollment at OHCC. Basic requirements for continuous enrollment are as follows:

4-year degree = 8 CLH units

2-year degree = 4 CLH units

1-year certificate = 2 CLH units

Missing more than 11 CLH sessions will result in not earning a CLH unit for that semester.

The CLH requirement will be modified as necessary for Camp Ministry majors, and students with internships out of the local area. There is no requirement for CLH for Adult & Professional Studies (APS)/online students. See the Dean of Education for more information.





RESIDENCE REQUIREMENT

In order to receive the following degrees, the student must complete the indicated hours in residence. "In residence" refers to courses completed at OHCC.

Bachelor of Arts/Science: 30 hours (15 in biblical studies, 15 in second major). The second major requirement is waived for Camp Ministry.

Associate in Arts in Biblical Studies: 22 hours (8 in biblical studies)

Associate in Arts: 22 hours (8 in biblical studies)

Certificate in Biblical Studies: 15 hours (8 in biblical studies)
Adult & Professional Studies (APS) students should note that
there is no requirement to reside physically on the OHCC campus. Adult & Professional Studies (APS) students are required
to complete a minimum of 30 credits (15—Biblical Studies,

Adult & Professional Studies (APS) students should note that there is no requirement to reside physically on the OHCC campus. Adult & Professional Studies (APS) students are required to complete a minimum of 30 credits (15—Biblical Studies, 15—in major) through Oak Hills Christian College courses.

15—in major) through Oak Hills Christian College courses.

CLASSROOM USE OF ELECTRONIC DEVICES

OHCC recognizes the potential benefit and the possible misuse of electronic devices in the classroom. Laptop computers and other electronic devices (cell phones, PDA's, MP3 players, etc.) are to be used only for class-related activities when used in the classroom. Using them for email, text messaging, Facebook, games, unrelated homework, etc. during class is unacceptable.

Failure to comply may result in the loss of the privilege to use electronic devices during class time for the rest of the semester. Instructors have the authority to ban all electronic devices (including laptops) from class.

COURSE CANCELLATION

Any course may be cancelled due to insufficient enrollment.

COURSE SUBSTITUTION/WAIVER

The college reserves the right to substitute or waive a course requirement. Students must complete a Substitution Waiver Form and get approval from their advisor, Department Chair, and Registrar.

CREDIT FOR PREVIOUS LEARNING

The faculty may substitute previous learning for academic credit. Students must demonstrate they have met the objectives of the course/s to be substituted. Additional policies are available in the Registrar's Office. The maximum credits for previous learning is 12.

There is no maximum limit on credit for previous learning for Adult & Professional Studies (APS) students provided that students meet all the required policies of the college.

The College APS students may earn Credit for Previous Learning (CPL) by submitting a portfolio for evaluation by faculty in the respective disciplines. Students entering an APS degree program with fewer than 66 transferable hours or not meeting the general education requirement will have an appointment with the Adult & Professional Studies Program Director who will estimate the number of previous learning credits the student might earn in the program prior to beginning the program.

Credit for Previous Learning hours can be from a number of different sources, including workshops, seminars, self-study, noncredit classes, training programs and/or work experiences. Please note that the previous learning from these sources must be documented and evaluated by a faculty member in the relevant field for the amount of credit to be awarded.

In the admission process to APS degree programs, the college will provide you with an opportunity to obtain an estimate of the number of CPL credits you can receive once you enter the program. A non-credit online course session will also be available to assist with information on the required documentation.

ADDING AND DROPPING CLASSES

A student may add a class through the 10th day of the semester by completing the appropriate Change of Registration form. This form is available from the instructor.

A student may drop a class through the end of the 10th week of the semester by completing the appropriate Change of Registration form. This form is available from the instructor. Dropping a class after the 10th day of the semester may affect the student's Satisfactory Academic Progress.

Adult & Professional Studies (APS) students may not add an online class after the first login date of the course. Students may drop a course without academic or financial penalty through day 7, beginning with the first login (start) date of the course. After day 7, a "W" (withdraw) will appear on the student's transcript for the course. Dropping a class between days 8-14 will result in owing 60% of the course cost. 100% of the course will be owed if dropping a class after day 14.

WITHDRAWAL

Students need to withdraw from school no later than the 10th day of the semester in order for Satisfactory Academic Progress to remain unaffected. If a student withdraws from school after the 10th day of the semester, the student's Satisfactory Academic Progress will be negatively affected.

Adult & Professional Studies (APS) students who need to withdraw from a course or the program must do so no later than before the fourth week of the course in order to maintain satisfactory academic progress

INCOMPLETES

If a student has legitimate reasons for needing an extension, he or she must complete and submit an "Incomplete Form," available from the Registrar's office, before the last day of class for the semester. Reasons recognized include medical emergencies, physical and/or mental illness, or a family crisis.

All incompletes must be completed by the end of the following semester, with spring semester incompletes to be finished by the end of the summer semester. Any incompletes remaining at the end of this period will be graded an "F."

Adult & Professional Studies (APS) students must file an incomplete form before the end of a course in order to request an extension. Any incomplete must be completed before the end of the following course in the APS sequence, unless a further written extension is allowed by the instructor and the Director of Adult & Professional Studies. Students requesting an incomplete will not be allowed to enroll in further courses until the incomplete course is completed. Any incompletes remaining beyond the end of the agreed extension period will be graded an "F".

REPEATING A COURSE

When repeating a course the most current grade will become the official grade regardless of whether the repeated grade is higher or lower than the previous one.

DISMISSAL GRADES

Any student who is dismissed from school after the 10th week of the semester will have the grades WP or WF applied to the courses in which they are currently enrolled. WP will apply to courses in which the student is receiving a passing grade at the time of withdrawal; WF will apply to courses in which the student is receiving a failing grade. These grades do not affect a student's grade point average.

Any Adult & Professional Studies (APS) student dismissed from the school after the 60% point in a course will have the grades WP (withdraw pass) or WF (withdraw fail) applied to the course, based on the student's grade at the time of dismissal.

TRANSFER OF CREDIT

General policies for the transfer of credit are as follows:

 Credits earned through CLEP (College Level Examination Program) and AP (Advanced Placement) will be evaluated by the Registrar on a course by course basis. CLEP courses will be used to waive the course requirement but not the credit requirement.

- Credits earned at other schools with a grade of "C" or better may be transferred to OHCC and applied toward graduation, provided those credits meet the program requirements. Pass/no pass courses do not transfer.
- 3. The institution needs to be recognized by an accrediting agency or acknowledged by OHCC.
- 4. Students may be asked to validate equivalent subjects taken at non-accredited schools. After equivalency has been approved, the credits will be pending official approval until the student achieves a minimum GPA of 2.0. This must be done during the student's first year at OHCC, or the transfer credits will be lost.
- 5. The number of credits transferred from non-accredited schools may not exceed 34 semester credits, except where a cooperative agreement exists.
- 6. Online degree-seeking students who have completed courses in other recognized colleges or universities might receive up to 66 semester hours of credit, depending upon the major. The amount of credit, the courses to be accepted, and the method of evaluation will be determined by the nature of the courses and the type of institution. An applicant who has attended any college or university after graduation from high school must submit an official transcript from each institution. Although the Adult & Professional Studies Program Director will do preliminary transcript evaluations, all evaluations will become official when reviewed by the Registrar.

CREDIT ESCROW POLICY

Credits earned from unaccredited colleges, universities, institutes and other higher education institutions are conditionally accepted for admission. Students are required to maintain a 2.00 GPA during the first semester at the College. These conditional credits are then formally accepted if the criteria are deemed to be met by the College Registrar. Conditional acceptance of credits is not guaranteed but is determined by the Registrar after a careful review of the official transcripts and other documents such as catalogs and syllabi from the unaccredited institution. We consider an institution unaccredited if an accrediting body recognized by CHEA or its successor agency does not recognize it.

DEAN'S LIST

In order to qualify for the Dean's List (determined each semester), students must be full-time, have a semester GPA of 3.50 or above, and must not have a grade below a "C" or a "No Pass" on their transcript for the semester.

GRADUATION HONORS

Graduating BA/BS students who have completed the equivalent of four full-time semesters in residence will be awarded graduation honors based on the following grade point averages:

3.90-4.0 Summa Cum Laude

3.75-3.89 Magna Cum Laude

3.50-3.74 Cum Laude

These honors will be printed in the graduation program.

GRADUATION REQUIREMENTS

General requirements for graduation are as follows:

- All program requirements must be completed as listed in the catalog at the time of enrollment or in the chosen subsequent catalog.
- 2. Students must attain a minimum cumulative grade point average of 2.0 in courses taken at OHCC.
- No grade below a "C" will count toward any BA/BS Biblical Studies major, any BA/BS second major, the Christian Ministry core, Senior Seminar, and program specific General Education courses.
- Documentation of cooperative credits (Camp Ministry) and transfer credits.
- 5. Residence requirement must be fulfilled.
- 6. Community Life Hour requirement must be fulfilled.
- 7. Christian character and conduct as described in the OHCC Student Handbook must be demonstrated.

Please note: Transcripts and diplomas will not be released until the student's account is paid in full.

TRANSCRIPT REQUESTS

Oak Hills Christian College transcripts must be requested in person or in writing (Data Privacy Act 1974) from the Registrar's Office at OHCC. The transcript fee is \$5.

SATISFACTORY ACADEMIC PROGRESS AND ACADEMIC DISMISSAL

Students need to complete their degree in a timely manner. In order to accomplish this, we have set forth Satisfactory Academic Progress standards consisting of minimum grade point averages and minimum credits earned per year.

Minimum Grade Point Average (GPA):

1-32 credits: 1.7 cumulative GPA33-62 credits: 1.8 cumulative GPA63 and above: 2.0 cumulative GPA

In order for any student to graduate with a certificate, a twoyear degree, or a four-year degree, the student must have a cumulative GPA of 2.0 or higher.

Minimum Credits Earned Per Year: The maximum time allowed to complete the degree is 150% of the customary time. The graph below indicates the **minimum number of credits** which need to be earned for each full-time equivalent (FTE) year. The minimum number of credits which need to be earned in Adult & Professional studies (APS) for each FTE are listed below under *Bachelor's Degree*.

	FTE Year						
	1	1½	2	3	4	5	6
Certificate	21	32					
AA	21		43	64			
BA/BS	21		43	64	86	108	126
Bachelor's Degree			40	60	80	100	120

Financial Aid: In compliance with federal and state requirements, OHCC will disperse federal and state financial aid monies to those students who either meet or have the potential to meet Satisfactory Academic Progress.

GPA/Credit Transfer: Transfer students do not transfer in a GPA. Their cumulative GPA consists of classes taken only at OHCC. Credits transferred to OHCC from other institutions will be counted toward the Minimum Credits Earned Per Year requirement.

GPA/Credit Review: At the end of each semester, the Registrar will review the cumulative GPA of each student. At the end of each academic year, the Registrar will review the number of credits earned. If a student is found to be out of compliance with Satisfactory Academic Progress, that student will be placed on Academic Probation with the goal of achieving Satisfactory Academic Progress.

Academic Probation: Returning students who have not met Satisfactory Academic Progress will be on Academic Probation. Students on Academic Probation will be enrolled in the Assisted Learning Program with the goal of achieving Satisfactory Academic Progress by the end of the semester. If this is not achieved, the student will be academically dismissed.

Extra Semester of Academic Probation: First-time, true freshmen are eligible to receive two semesters of Academic Probation if it is considered possible to attain Satisfactory Academic Progress by the end of the second semester. A GPA of 1.4 is required to qualify for the second semester of Academic Probation.

Academic Dismissal: If a student does not attain Satisfactory Academic Progress by the end of the Academic Probation period, he/she will be academically dismissed from OHCC. The words "academic dismissal" will appear on the student's transcript. The student will be notified by the Dean of Education of his/her dismissal.

Dismissal Appeal: The student may appeal the dismissal if there were extenuating circumstances which affected his/her academic progress. Extenuating circumstances include serious physical or mental health illness, hospitalization, death in the family, and other situations that the Academic Appeals Committee considers to be serious and legitimate. In order to appeal the dismissal, the student needs to write a letter explaining his/her situation to the Academic Appeals Committee. Documentation which clearly explains the student's extenuating circumstances needs to accompany the letter. If the student does not agree with the decision of the Committee, he/she may appeal to the Dean of Education. The Dean's decision is final.

Readmittance: The student is eligible for readmittance after sitting out one semester. The student must then write to the Academic Appeals Committee asking for readmittance to OHCC. The letter must reach the Committee one month prior to the start of classes of the semester in which they desire to enroll. The Committee will decide if the student will be permitted to re-enroll at OHCC.

The readmitted student has two semesters to attain Satisfactory Academic Progress, providing he/she receives at least a 2.0 semester GPA in the returning semester. The student is required to participate in the Assisted Learning Program.

A student who is dismissed and then readmitted is not eligible to receive federal and/or state financial aid monies until Satisfactory Academic Progress is attained. If a student fails to attain Satisfactory Academic Progress, he/she will be dismissed again from OHCC. A student is allowed a maximum of two petitions of readmittance.

ACADEMIC AMNESTY PROGRAM

OHCC has an Academic Amnesty Program which allows for forgiveness (exclusion from grade point calculation) of a maximum of two consecutive semesters for former OHCC students if the student's poor academic performance was the result of extenuating circumstances (see Dismissal Appeal above). It is designed to permit the readmission of formerly unsuccessful students who present evidence of motivation and the ability to succeed if readmitted to OHCC. See the Registrar to request an application for the Academic Amnesty Program.

Please note: federal financial aid regulations do not recognize academic amnesty.

ASSISTED LEARNING PROGRAM

Oak Hills Christian College has an Assisted Learning Program (ALP) to assist students with disabilities and to help students achieve Satisfactory Academic Progress.

Students on Academic Probation will meet weekly with the ALP Director for academic advising. This includes the monitoring of class attendance, assignments, study habits, and time management. Additional requirements may be added if deemed helpful to the student.

Students who do not comply with their ALP contract are also in danger of being academically dismissed before the end of the semester.

Students with Disabilities: Services are provided to students with disabilities under the Assisted Learning Program according to the provisions and guidelines provided in the Americans with Disabilities Act (ADA). When seeking accommodations, the student must provide documentation of disabilities. Accommodations will be determined on an individual basis according to need. This will be established by student interviews and professional recommendations included in the documentation.

Conditional Admission: Students on Conditional Admission will be enrolled in the ALP with the goal of achieving Satisfactory Academic Progress at the end of the first semester. If this is not achieved, the student will be placed on Academic Probation.

Students on Conditional Admission will meet weekly with a faculty member for academic advising. This includes the monitoring of class attendance, assignments, study habits, and time management. Additional requirements may be added if deemed helpful to the student.

EXTRA- AND CO-CURRICULAR ACTIVITIES



Admissions Policies

Oak Hills Christian College is an interdenominational Christian college that welcomes all applicants who are personally committed to faith in Jesus Christ regardless of race, gender, age, physical ability, and national or ethnic origin.

ADMISSION STANDARDS

Faith in Jesus Christ: Oak Hills Christian College students are required to have faith in Jesus Christ and a lifestyle that is honoring to God. This is determined by the reference forms and the applicant's personal testimony on the application form.

Academic Ability: Oak Hills Christian College students are required to have the academic ability to perform at a college level. This is determined by the ACT score and academic transcripts verifying high school graduation (or GED equivalent).

ADMISSION REQUIREMENTS

All materials need to be sent to the Admissions Office.

Forms:

- 1. Application for Admission
- 2. Pastoral (or Ministry Leader) Reference
- 3. Personal Reference

Reference forms will be sent by the Admissions Office to the people listed on the application. These forms must be mailed directly to the Admissions Office by the person providing the reference information.

Fees:

- 1. Application Fee (with Application for Admission)
- 2. Enrollment Deposit (after acceptance)

Academic Transcripts: Applicants must submit a high school transcript (or GED equivalent) and transcripts from all academic institutions attended beyond high school. Preliminary transcripts should be sent during the school year.

Official transcripts need to be sent by the educational institution directly to OHCC after the school year has concluded. They must include the seal of the institution and verify the student's high school graduation (or GED equivalent). **ACT Score:** An ACT score is required for all applicants with the following exceptions. (SAT scores are also acceptable; contact the Admissions Office for details.)

- 1. Applicants from outside the USA
- 2. Applicants who have been out of high school two years or more
- 3. Applicants who have earned 24 or more credits from other colleges/post-secondary institutions after high school

INTERNATIONAL STUDENTS

Approval has been granted by the United States Department of Justice for training students from other countries who can demonstrate proficiency in English. OHCC requires TOEFL (Test of English as a Foreign Language) results with a minimum score of 500 (written test) or 173 (computer-based test).

ADMISSION TYPES

Regular Admission: Applicants who meet at least one of these criteria will be considered for Regular Admission.

- 1. Cumulative grade point average (GPA) of 2.50 or higher based on high school transcripts
- 2. ACT composite score of 20 or higher
- 3. College GPA of 2.0 or higher (24 or more transferable credits)

Conditional Admission: Applicants who meet these criteria will be considered for Conditional Admission. All Conditional Admission students will be enrolled in the Assisted Learning Program (see page 32).

- 1. Cumulative GPA of 1.50–2.49 based on high school transcripts
- 2. ACT composite score of 14-19
- 3. College GPA of 1.50-1.99 (24 or more transferable credits)

Provisional Admission: Applicants whose reference forms are still pending will be considered for Provisional Admission.

Non-degree Admission: Applicants who wish to enroll in adult education or auditing will be considered for non-degree admission. Non-degree students may take up to 5 credits per semester. Financial aid and assisted learning services are not available for non-degree students.

No more than 12 credits taken through this program may be applied to a degree at Oak Hills Christian College. If a person who has accumulated more than 12 credits through this program later applies as a degree-seeking student, he or she may pay for the credits over 12 at the tuition rate in effect at the time the class was taken (less any tuition paid at the non-degree rate).

VETERANS

Oak Hills Christian College has been approved by the Minnesota State Department of Education for training veterans, veteran dependents, and veteran widows. Our current status with the Veterans Administration is NCD.

CREDIT BY EXAMINATION

OHCC accepts CLEP (College Level Examination Program) and AP (Advanced Placement) as transfer credits. The student must provide appropriate documentation. The Registrar will evaluate qualifying grades and scores on a course by course basis.

The admission process must be completed by the 10th day of the semester or dismissal will occur. The completed admission process would include having ALL documents needed for the applicants' file.

Financial Policies

APPLICATION FEE

An application fee of \$25 is required with the application for admission. The application fee is nonrefundable.

ENROLLMENT DEPOSIT

After a student has been accepted for admission, an enrollment deposit of \$100 is due. This will be applied in full to the student's fees upon enrollment. The enrollment deposit is nonrefundable.

PAYMENT SCHEDULE

After scholarships and grants have been applied, the balance is due on the first day of class or in two equal installments: half by August 26, 2013 and half by September 27, 2013 (fall)/ half by January 13, 2014 and half by February 7, 2014 (spring). Accounts not meeting these deadlines will be subject to late charges.

Adult & Professional Studies (APS) students will register and pay for a full term course before the first class begins or in two equal installments: half before start of class and half by the 50% point of the term.

Fall term – October 21, 2013 Spring term – March 22, 2014 Summer term – July 11, 2014

Accounts not meeting these deadlines will be subject to late charges.

PAYMENT METHODS

Students may pay their accounts by grants, scholarships, student loans, cash, check, credit card (VISA, MasterCard, Discover), or ECSI payment plan. Use of payment plan will have an accompanying fee.

COURSE FEES

Some classes require additional course fees due to conference costs, meals, mileage, special speakers, etc. Notification will be on the program page of the catalog and with the course description.

OUTSTANDING BALANCES

Students with outstanding account balances at the end of the semester will not be allowed to re-enroll. Grades, transcripts, and diplomas will not be released until the student's account is paid in full. In the event Oak Hills Christian College has to incur any expense in collecting on a student account, the student will be required to pay all of Oak Hills' costs for collection. This includes, but is not limited to, a collection agency fee and/or attorney's fees at the rate of 25-50%.

DEPARTURE PROCESS

Every student ceasing enrollment during the school year or leaving at the close of the school year must complete the official departure form. The purpose of the form is to indicate

that obligations to the Business Office and other school departments have been properly discharged. Transcripts and other records will not be issued until all obligations have been satisfactorily met.

REFUND POLICY

For students fully withdrawing from Oak Hills Christian College before the end of the semester, tuition, room, and board are refunded pro-rata according to federal and state financial aid refund policies. There are no refunds after 60% of the semester has been completed.

MILITARY DEPLOYMENT REFUND POLICY

Refunds are available to those who are called to active duty. Reservists have 3 options:

- 1. Receive a pro-rata refund. A copy of the military deployment order must be given to the Registrar.
- 2. Make arrangements with the faculty to complete course work if at least 75% has already been completed.
- 3. Receive a full tuition credit for a future semester. Admission requirements must be met at the time of readmittance.

EVALUATION OF APPLICATION TO RECEIVE CREDIT FOR PREVIOUS LEARNING (ONLINE)

The cost to evaluate a request for Credit for Prior Learning is \$50 per credit for which the student applies. Therefore, if you apply for ten credit hours, your cost for those credits will be \$500. Please note that receiving all ten credits is not automatic. It is much like enrolling in a course. You pay the tuition for it regardless of whether you earn a passing grade. The grade is based upon evaluation by a faculty member in the field for which credit for prior learning is requested.

TUITION WAIVER FOR PASTORS

Licensed or ordained pastors may take one course each semester and have the tuition fee waived (parking fees, course fees, and textbook costs still apply). A non-degree application and verification of pastoral service are required.*

TUITION WAIVER FOR STUDENT SPOUSES

The spouse of a full-time, certificate- or degree-seeking student may take one course each semester and have the tuition fee waived (parking fees, course fees, and textbook costs still apply). A non-degree application is required. *

*Due to the nature of the Adult & Professional Studies (APS) online program, there will be no tuition waivers for pastors, spouses of full-time students, or family members of college faculty and staff.

Financial Aid

OHCC FINANCIAL AID PROGRAM

The Oak Hills Christian College Financial Aid Program is intended to supplement the resources of the student. Accepting the challenge to finance a college education is primarily the student's responsibility. The Financial Aid Office at OHCC is available to students and parents to provide information and answer questions.

Adult & Professional Studies (APS) students may be eligible for financial aid. Eligibility requirements and deadlines vary. Students are encouraged to contact the Financial Aid Office for more information.

FAFSA: FREE APPLICATION FOR FEDERAL STUDENT AID

Oak Hills Christian College requires all students who are seeking financial aid to first complete the Free Application for Federal Student Aid (FAFSA). Our FAFSA number is 016116. This form can be done on-line at www.fafsa.ed.gov. For more information, please contact the Financial Aid Office.

OHCC FINANCIAL AID FORMS

Please contact the Financial Aid Office for the OHCC Financial Aid Application, the OHCC Scholarship Application, and the OHCC Student Employment Application.

SATISFACTORY ACADEMIC PROGRESS

Federal regulations require that all financial aid recipients achieve satisfactory academic progress. This means students must progress at a reasonable rate toward a certificate or degree. (See page 31.)

Any student who fails to achieve Satisfactory Academic Progress will be placed on Academic Probation for one semester, during which time they will continue to receive financial aid. At the end of that semester, the student must meet Satisfactory Academic Progress or financial aid will be withdrawn and the student will be academically dismissed.

FINANCIAL AID PROGRAMS AVAILABLE

Federal Pell Grants: These are need-based grants. Eligibility is determined by the Free Application for Federal Student Aid (FAFSA). All FAFSA applicants will receive a Student Aid Report that clarifies eligibility and award requirements.

Federal Supplemental Educational Opportunity Grants (FSEOG): These are need-based grants. Eligibility is determined by the FAFSA.

Minnesota State Grants: These are need-based grants for eligible Minnesota residents. Eligibility is determined by the FAFSA and a supplemental OHCC Financial Aid Application. In order to receive a full Minnesota State Grant, a student must be registered for 15 semester credits. Awards will decrease accordingly for 14 credits down to 3 credits.

William D. Ford Direct Loans (Subsidized): Eligibility is determined by the FAFSA. These loans are interest-free while the student is enrolled and until six months after graduation or withdrawal. Loan amounts are dependent upon financial need and grade level.

William D. Ford Direct Loans (Unsubsidized): These are non-need based loans for students who need additional funding.

Direct PLUS Loans: These loans are available for parents to borrow for the education of their dependent children. The yearly limit is based on the cost of education minus any financial aid for which the student is eligible.

Private Loans: These programs are designed to supplement existing loan programs. They provide long-term, low-interest loans for students who cannot obtain financing from traditional financial aid programs. The yearly limit is based on the cost of education minus any financial aid for which the student is eligible.

Oak Hills Scholarships and Grants: There are many memorial and special scholarships and grants available at OHCC. Eligibility is determined by the FAFSA and the OHCC Scholarship Application (available from the Financial Aid Office).

On-Campus Employment: Part-time jobs and work study options are available on campus. The basis for hiring is financial need (determined by the FAFSA) and the skill to perform the job. OHCC Student Employment Applications are available from the Financial Aid Office.



Cost and Payment Schedule: 2013-2014

ADVANCE FEES	
Application Fee	\$25
Enrollment Deposit [a]	
SEMESTER FEES	
Full-time Tuition: 12-18 credits [b]	\$7.525
Part-time Tuition: 1-11 credits [b]	
Continuing Education: 1-5 credits, non-degree [b]	
Auditing [b]	
Overload Charge: over 18 credits [c]	
Dorm Room and Board [d] based on double occupancy (Private room additional \$500/semester)	
Acorn Hall Room Fee	
Student Activity Fee [e]	
SPECIAL FEES	
Room Deposit [f]	\$50/year
Late Registration Fee	\$75
Parking Fee [g]	
Private Music Instruction [b]	
Camp Forest Springs Administration Fee (Camp Ministry)	\$500/year
BSU Student Health Service Fee [h]	
Certificate Graduation Fee	·
AA/BA/BS/Bachelor's Degree Graduation Fee	
Transcript Fee [i]	
Laundry Fee [j]	\$40
SUMMARY (for 2 semesters)	615.050
Tuition	
Dorm Room and Board	The state of the s
Student Activity Fee	
AFFROAHMATE ANNOAL TOTAL (does not include special lees, books, or personal expenses)	φ20,000

- [a] Nonrefundable. Applied in full toward OHCC expenses upon enrollment.
- [b] After the 10th class day of a semester, tuition and fees will not be reduced even if the course load decreases.
- [c] Student Outreach, Interim Week, and MIA (Ministry in Action) credits will not be considered an overload.
- [d] Board fee covers the cost of 16 meal cards; extra cards can be purchased at cost.
- [e] Charged to all students taking 6 or more credits.
- [f] Charged to all resident students. Refundable at end of school year, less any charges for loss or damage to facilities.
- [g] Charged to all students bringing vehicles to campus. Heater service available at designated lots only.
- [h] Cost subject to change. May be waived with proof of health insurance.
- [i] Charged for each transcript. Transcripts issued only when student's account is in satisfactory condition.
- [j] Charged to all students living in the dorms or Acorn Apartments.

Accounts not meeting these deadlines will be subject to late charges.

PAYMENT SCHEDULE

Full semester expenses are payable by the first day of classes or in two equal installments as follows:

Fall Semester: 1/2 by August 26, 2013 and 1/2 by September 27, 2013 Spring Semester: 1/2 on January 13, 2014, and 1/2 by February 7, 2014 Summer Semester: 1/2 on May 12, 2014 and 1/2 by June 13, 2014

SUBJECT TO CHANGE

The cost information listed above applies to the 2013-2014 school year and is subject to change in future academic years.

Online Programs Cost and Payment Schedule: 2013-1014

2013-2014 OVERVIEW OF OHCC ONLINE COURSE TUITION STRUCTURE

OHCC campus students taking online courses	Included in block semester tuition
PSEO/Dual enrollment students taking non-PSEO online courses (for college credit toward a dec	gree)\$313/Credit
Continuing Education (For credit; non-degree seeking)	\$175/Credit
OHCC degree completion	\$350/Credit
OHCC Adult/Online degree student	\$350/Credit
ADULT /ONLINE DEGREE STUDENT COSTS 2013-2014	
The following fees apply to the Adult & Professional Studies (APS) online degree programs. This	schedule is subject to change as
the college deems necessary.	
Application Fee	\$25
Application Fee Tuition per credit	\$350
Bachelor's Graduation Fee (tinal term only)	
Credit for Previous Learning Evaluation	\$50/Credit
SUMMARY- Approximate Annual Total	
Tuition @ 30 credits per year (10 courses/12 months)	\$10,500
Tuition @ 24 credits per year (8 courses/12 months; minimum needed for full-time status)	\$8,400
Estimate for Books and Materials (varies greatly by course)	

PAYMENT SCHEDULE

Full semester expenses are payable at the time of registration or in two equal installments: $\frac{1}{2}$ at registration and $\frac{1}{2}$ at the 50% point in the term.

SUBJECT TO CHANGE

The cost information listed above applies to the 2013-2014 school year and is subject to change in future academic years.



Administration

President	Dr. Steve Hostetter	Interim Admissions Director	Karen Stish
Dean of the College	Dr. Steven Ware	Financial Aid / Athletic Director	Dan Hovestol
Dean of Student Life	Randy McKain	RegistrarI	Mary Hannah
Vice President for Advancement	Joan Berntson	Library / Information Technology Director	Keith Bush
Executive Vice President	Carol Nelson	,	

Faculty

ADMINISTRATION / FACULTY

Dr. Steve Hostetter

President

Instructor: General Education

B.S. in Bible

Lancaster Bible College, Lancaster, PA

M.A. in Christian Ministries

Wheaton College Graduate School, Wheaton, IL

Ph.D. in Educational Studies

Trinity Evangelical Divinity School, Deerfield, IL OHCC since 2005

Randy McKain

Dean of Student Life

Program Director: Youth Minsitry

Instructor: Christian Ministry, Youth Ministry

B.S. in Behavioral Science

Sterling College, Sterling, KS

M.Ed. in Counseling and School Psychology

Wichita State University, Wichita, KS

Further Coursework at

North Park Theological Seminary, Chicago, IL

Licensed Staff Minister

Evangelical Covenant Church of America

Dr. Steven Ware

Dean of the College

Program Director: Associate in Arts

Instructor: General Education

B.A. in English

University of Washington, Seattle, WA

M.A. in Communications

Northeastern State University, Tahlequah, OK

Ed.D.

Seattle Pacific University, Seattle, WA

Ordained Pastor

Free Methodist Church USA

OHCC since 2005

FULL-TIME FACULTY

Dr. Matthew Friedman

Program Director: Intercultural Studies

Instructor: Biblical Studies, Intercultural Studies

B.A. in Psychology

Charter Oak State College, New Britain, CT

M.Div.

Asian Institute of Theology, Bangalore, India

Ph.D. in Intercultural Studies

Asbury Theological Seminary, Wilmore, KY

Dr. Sue Glidden

Director of Adult and Professional Studies

Instructor: Biblical Studies, Leadership and Ministry

B.A. in Bible and Theology

Bethel College, St. Paul, MN

M.A. in Linguistics

University of North Dakota, Grand Forks, ND

Ph.D. in Education

Capella University, Minneapolis, MN

Derrick Houle

Program Director: Applied Psychology

Instructor: Counseling, Psychology

B.A. in Social Science

Providence College, Otterburne, MB, Canada

M.A. in Counseling and Psychology

Providence Seminary, Otterburne, MB, Canada

Counselor

Clear Waters Life Center, Clearbrook, MN

OHCC since 2000

Dana Schnortz

Department Chair: General Education

Program Director: Small Business Administration

Instructor: Business

B.S. in Business Administration, emphasis on Finance

Bemidji State University, Bemidji, MN

M.B.A.

University of Phoenix, Phoenix, AZ

Professional Business Consultant

Northwest Small Business Development Center, Bemidji, MN

OHCC since 2009

Dr. Gale Struthers

Department Chair: Biblical Studies

Program Director: Biblical Studies, Associate in Arts in Biblical

Studies, Certificate in Biblical Studies Instructor: Biblical Studies, Hebrew

B.A. in Biblical Studies

Oak Hills Bible College, Bemidji, MN

Graduate Studies

Institute of Holy Land Studies, Jerusalem, Israel

M.A. in Biblical Studies

Wheaton College Graduate School, Wheaton, IL

Ph.D. in Biblical Theology

Trinity International University, Deerfield, IL

OHCC since 1988

Dr. Jeffrey Wisdom

Department Chair: Christian Ministries Program Director: Pastoral Ministry

Instructor: Biblical Studies, Greek, Pastoral Ministries

B.B.S. (Bachelor of Biblical Science)

Western Bible College, Morrison, CO

M.Div. in Pastoral Ministry

Gordon-Conwell Theological Seminary, S. Hamilton, MA

Ph.D. in New Testament

University of Durham, Durham, England

Pastor

Sell Lake Community Church, Park Rapids, MN

OHCC since 2004

PART-TIME FACULTY

Bill Carr

Instructor: Biblical Studies, Intercultural Studies

B.S. in Elementary Education

East Tennessee State University, Johnson City, TN

M.Ed. in Instructional Communications

East Tennessee State University, Johnson City, TN

M.Div in Pastoral Theology

 $\label{eq:Greenville} Greenville\ Presbyterian\ Theological\ Seminary,\ Taylors,\ SC$

D.Min in Missiology, Practical Theology (in process),

Westminster Theological Seminary, Philadelphia, PA

ADJUNCT FACULTY

Richard Angelo

Instructor: Camp Ministry (Camp Forest Springs)

B.S. in Physical Education, Psychology, and Bible

Grace College, Winona Lake, IN

M.S. in Recreation Administration and Camping

George Williams College, Grove, IL

President, Camp Forest Springs, Westboro, WI

Tammy Clyde

Program Director: Children's Ministry, Youth Ministry Instructor: Children's Ministry, Youth Ministry

B.A. in Criminology

University of Minnesota, Duluth, MN

B.S. in Youth Work

Lutheran Bible Institute of Seattle

Issaguah, WA

M.A. in Children's and Family Ministry

Bethel Seminary, St. Paul, MN

OHCC since 1996

Doug Giese

Instructor: Christian Ministry

B.A. in Biblical Studies and Christian Ministry

Oak Hills Bible College, Bemidji, MN

M.S. in Family Life Ministry

Concordia University, Seward, NE

Pastor of Family Life, Ev. Covenant Church, Bemidji, MN

Eric Graham

Instructor: Counseling

B.A. in History

Concordia College, Moorhead, MN

B.R.E. (Bachelor of Religious Education)

Winnipeg Bible College, Otterburne, MB, Canada

M.A. in History

Bemidji State University, Bemidji, MN

M.S. in Counseling

Bemidji State University, Bemidji, MN

Licensed Pychologist

Licensed Marriage and Family Therapist

Licenced Drug and Alcohol Counselor

Dr. Mark Hovestol

Instructor: Biblical Studies

B.A. in History and Biblical Studies

Trinity College, Deerfield, IL

M.A. in Old Testament

Trinity Evangelical Divinity School, Deerfield, IL

D.Min. in Christian Leadership

Bethel Seminary, St. Paul, MN

Norm Hoyt

Instructor: Camp Ministry (Camp Forest Springs)

B.A. in Biblical Literature

Northeastern Bible College, Essex Falls, NJ

M.A. in Educational Ministries

Wheaton College Graduate School, Wheaton, IL

Educ. Ministries Director, Camp Forest Springs, Westboro, WI

Dr. Randy McGuire

Instructor: History

B.S. in Teaching

Bemidji State University, Bemidji, MN

M.A. in History

Bemidji State University, Bemidji, MN

Ph.D. in Historical Theology

St. Louis University, St. Louis, MO

Patrick Petkau

Instructor: Camp Ministry (Camp Forest Springs)

B.A. in Biblical Studies and Religious Education

Prairie Bible College, Three Hills, AB, Canada

M.A. in Educational Ministries

Wheaton Graduate School, Wheaton, IL

Executive Director, Camp Forest Springs, Westboro, WI

FACULTY EMERITI

Virginia Anderson Dean Fredrikson Kenneth Wold

Board of Directors

Mr. Scott Anderson

Sauk Rapids, Minnesota

Executive Director, Youth for Christ

Miss Linda Berntson

Minneapolis, Minnesota

Retired: Human Resources, Allina Medical Systems

Mr. Chris Conger

Bagley, MN

Senior Pastor, Grace Chapel

Mrs. Elizabeth Detweiler

Sleeman, Ontario, Canada

School Bus Driver, Big Island Band

Mr. David Harthan

Champlin, Minnesota

Missionary, TEAM Representative

Mr. Brent Johnson

Ogema, Wisconsin

Director of Communications, Camp Forest Springs

Dr. Gary Siefers

Fargo, North Dakota

Children's Pastor, Bethel Evangelical Free Church

Mr. Dave Swedberg

Warroad, Minnesota

Business Owner, Soulutions

Dr. Jeff Vogel

Brooklyn Park, Minnesota

Process Development Manager, American Importing Co.

BOARD MEMBERS EMERITI

Mr. Doyle Fultz

Mr. Glenn Larson



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