

## Job Description

**Position Title:** Head Women's Volleyball Coach  
**Department:** Athletics  
**Position Status:** Part-Time  
**Reports to:** Athletic Director  
**FLSA Status:** Non-exempt  
**Last Revision Date:** February 2, 2021

**General Summary:** The Head Women's Volleyball Coach is responsible for planning, developing and managing the operations of an intercollegiate volleyball program which contributes toward the fulfillment of the mission and vision of Oak Hills Christian College.

### Primary Responsibilities:

- Providing all aspects of overall organization and management of the specified team in game, practice and workouts
- The position will assist the Athletic Director in specified duties including but not limited to:  
Recruiting, Scouting, Scheduling, Coordinating travel, Monitoring athlete academics, Organizing and managing camps and clinics, Organizing and managing home competitions, Promoting the team and the athletic department, and fundraising activity and events.
- Maintaining proactive contacts with key influencers of prospective student athletes

### Education and Experience Requirements:

Coaching experience required; prior intercollegiate, club, or high school volleyball coaching is preferred

### Required Knowledge, Skills, Abilities and minimum qualifications:

- Have a visible Passion for God/Clear Testimony
- Fully embrace the doctrinal position, mission, and values of Oak Hills and the denominational diversity of Oak Hills Christian College.
- Adaptable and Flexible
- Excellent verbal and written communication skills
- Team oriented
- Ability to utilize computer software

### Working Environment:

- Regular Travel
- Irregular Hours

### Physical/Mental Requirements:

- Able to travel
- Able to lift and/or move 25lbs
- Able to move about-walk, stand, sit, stoop