Elementary Education Articulation Agreement Between
Oak Hills Christian College (AA) and Valley City State University (BSED)

Introduction: This articulation agreement formally recognizes that Valley City State University (hereinafter VCSU) and Oak Hills Christian College (hereinafter OHCC) are educational institutions which agree to work together to provide educational opportunities for the students of their institutions.

Purpose: The purpose of this agreement is to provide an identified path for previously completed coursework in an associate degree for transfer to completion of a bachelor's degree. Students will earn an Associate of Arts (General) degree from OHCC and a Bachelor of Science in Education degree with a major in Elementary Education from VCSU.

Motivating Principles and Values:

1. Students will be well served by the partnership and the high-quality teacher education program set forth in this agreement.
2. This partnership will benefit the educational needs by providing high quality teacher education graduates.
3. Both campuses will maintain compliance with state and national accreditation guidelines that ensure teacher quality.
4. This partnership will provide a high-quality collaborative program for students in a convenient, timely, flexible, and cost-effective manner.

Accreditation:
VCSU is accredited by the Higher Learning Commission of the North Central Association of Colleges and Schools; The Council for the Accreditation of Educator Preparation (CAEP; and approved by the State of North Dakota Education Standards and Practices Board (ESPB). OHCC is accredited by the Association for Biblical Higher Education Commission on Accreditation.

Longevity of Agreement: This agreement will be in effect for five academic years, beginning January 1, 2026. If the program is terminated, students who have begun the program and are in the process of completion will be allowed to finish within a one- or two-year timeline. This agreement will be reviewed annually to reflect changes in curricula and campus procedures and policies.

Termination or Revisions: OHCC and VCSU agree to provide at least 90 days in advance written notification of their intent to terminate the agreement. All revisions of this agreement require written approval by those who sign this agreement or their successors. Mutually agreed upon, amendments to this agreement may be approved by those who sign this agreement or their successors.

Governance and Management: This agreement shall be governed by the academic policies and procedures of OHCC and VCSU. According to the requirements and conditions of the program and accreditation guidelines, the BSED Elementary Education program will be governed by the School of Education at VCSU. Conversely, the Associate of Arts program will be administered by OHCC as required by the guidelines.

VCSU agrees to arrange for a Program Representative to be available to advise elementary education students in the program each semester.

Both VCSU and OHCC will provide a liaison that will be available to inform and guide students through this program.

Instructional Delivery: Articulated coursework taken for VCSU's Bachelor of Science in Education degree with a major in Elementary Education will be delivered to the OHCC students using various distance delivery technologies unless otherwise specified.

Advising: OHCC will provide an on-site advisor. The advisor will be the source of information for advisees concerning any special considerations relating to this cooperative program. Once students graduate from OHCC, students will be appointed a VCSU advisor who will provide expertise regarding VCSU policies and procedures, e.g., transfer, graduation requirements, and pre-requisites.

Admission: Students taking OHCC course(s) must apply and be accepted for admission at OHCC. Students taking VCSU course(s) must apply and be accepted for admission at VCSU. All admission policies at the respective institutions will apply.

It is agreed upon that OHCC will provide general education courses, supplementary curriculum, education required courses, professional education sequence courses, and elective courses which satisfy VCSU graduation requirements of students enrolled in this program, based on OHCC minimum enrollment standards, and articulated courses listed in this agreement.

Registration: Each institution will follow its own policies and procedures for registering students for their course(s). OHCC will be responsible for registering students in their course(s), and VCSU will be responsible for registering student(s) in their course(s). Registering for OHCC and VCSU course(s) will be separate functions. Registration for course(s) will follow the respective institution's timeline and procedures, including add/drop and withdraw.

Graduation Requirements: A minimum of 120 total credits is required for a bachelor's degree and must be taken from the appropriate categories. Students must complete a minimum of 30 hours of upper level (300-400 level) credits. They must also earn at least 30 semester credits from VCSU to be awarded a bachelor's degree from VCSU. Students must earn a 2.75 cumulative grade point average (GPA) and a 2.0 general education and major GPA.

As part of the program's graduation requirements, students must develop a digital senior portfolio that illustrates the best evidence of meeting the abilities and skills requirements for their degree.

BSED Completion: OHCC students successfully completing education program requirements will graduate from VCSU with a Bachelor of Science in Education degree with a major in Elementary Education licensed in North Dakota by the Educational Standards and Practices Board (ESPB).

Tuition and Fees: Assessment and collection of tuition and fees will be done by the institution that is responsible for the courses. That is, VCSU will be responsible for assessing and collecting all fees for courses offered by VCSU and the same is true of OHCC. All tuition and fees will be collected in accordance with the established policies of the institution to which these payments are due.

VCSU charges tuition and fees based on the student's state of legal residency.

Marketing: VCSU will be responsible for providing OHCC with marketing materials to distribute to prospective students. OHCC will display information about this agreement on their transfer website. OHCC will work collaboratively with VCSU to identify prospective students for this program.

Textbooks: Textbooks for the VCSU courses will be purchased through the VCSU bookstore. Textbooks for the OHCC courses will be purchased through the OHCC bookstore.

Financial Aid: Students enrolled in an OHCC two-year degree program will have all aspects of their Federal Title IV Financial Assistance administered by OHCC's Financial Aid Office. This includes, but is not limited to:

- Processing of FAFSA and other applications, determination of eligibility, awarding, and disbursement of funds.
- Assessment and enforcement of satisfactory academic progress standards.
- Calculation and distribution of refunds.
- Administration of all aspects of the Federal Direct Loan Program.

During the student's enrollment at OHCC, policies and procedures will apply. Student budgets (Cost of Attendance) used in establishing aid amounts will be the same as those used for awarding federal aid to other OHCC students. A contact person from the OHCC Financial Aid Office will be identified to work with a contact person from the VCSU Financial Aid Office.

Once students transfer to VCSU, VCSU will be responsible for awarding aid to students who have been admitted to VCSU. Students will have all aspects of their Federal Title IV Financial Assistance administered by the VCSU Student Financial Aid Office. This includes, but is not limited to:

- Processing of applications, evaluation of eligibility, awarding, and disbursement of funds.
- Assessment and enforcement of satisfactory academic progress standards.
- Calculation and distribution of refunds.
- Notifying changes in enrollment status to lenders under the Federal Direct Loan Program.

During enrollment in the VCSU Elementary Education Program, VCSU policies and procedures will apply. Student budgets (cost of attendance) used in establishing aid amounts will be the same as those used for awarding federal aid to other VCSU students with the same residency. A contact person from the OHCC Financial Aid Office will be identified to work with the contact person from the VCSU Financial Aid Office.

Students on the OHCC campus are not eligible for VCSU sponsored scholarships, waivers, or student work-study while pursuing a degree from VCSU. Students enrolled in the VCSU program are not eligible for OHCC sponsored scholarships or waivers.

Students may be employed in an OHCC student employee position funded through institutional funds if enrolled in at least six (6) OHCC credits hours during each semester of employment and must meet all OHCC student employee requirements.

Should a student drop credits during the semester at the "host" campus, the "host" campus is responsible for immediately notifying the "home" campus Financial Aid Office.

After students are admitted to VCSU, satisfactory progress will be monitored based on VCSU policy to assure that satisfactory progress requirements are met.

Student Services: VCSU students at OHCC who are enrolled in at least one OHCC course will have the same access to student services as full-time OHCC students.

Academic Support Services: OHCC provides tutoring and disability support services for OHCC courses. VCSU will provide tutoring and disability support services for VCSU courses. If students have documented disabilities that may affect their academic experience and are seeking accommodations, it is their responsibility to supply documentation and make a request for services through the office of Student Academic Services as soon as possible.

Technology and Support Services: VCSU will provide students in this program with adequate technical support in a timely manner for the courses taken by VCSU. OHCC will provide students in this program with adequate technical support in a timely manner for the courses taken from OHCC.

Students enrolled in at least one VCSU course will have full access to VCSU technology services, including VCSU wired and wireless computer network, Blackboard account, VCSU email/messaging account, printer access, and computer peripheral equipment checkout. Students may elect to pay the VCSU technology “buy up” fee if they would like full-time access to a VCSU laptop according to the established procedures. Please contact VCSU technology services for additional information by phone at 701-845-7340 option 1.

All online students in VCSU courses are expected to abide by the technical requirements, as outlined by university policy.

Academic Procedures: VCSU academic guidelines, policies, and procedures for the students enrolled in courses through this arrangement on the OHCC campus apply regarding the following:

- Academic probation/suspension
- Graduation honors
- Academic honors
- Official withdrawal
- Course load limitation

OHCC and VCSU’s respective academic guidelines, policies, and procedures for students enrolled in courses through this arrangement on the OHCC campus apply on a course-by-course basis regarding the following:

- Course repetition
- Incomplete work
- Course challenges
- Attendance
- Add/Drop dates for individual classes

VCSU’s Dean for School of Education (701-845-7184) will be the agreement manager for the articulation between OHCC and VCSU.

Amendments to the Agreement: Mutually agreed upon amendments to this agreement may be approved by those who sign this agreement or their successors. The agreement may be terminated at any time through joint action of the two presidents with adequate provision for currently enrolled student

Below is a list of General Education Requirements for transfer to the VCSU Elementary Education program. Students must complete the following general education areas at OHCC or at VCSU.

VCSU BSED Elem Ed Gen Ed Requirements	
Course	**Credits**
English Composition	**6**
ENGL 110 College Composition I	3
ENGL 120 College Composition II or ENGL 125 Introduction to Professional Writing	3
Speech Communication - Select one of the following	**3**
COMM 110, 212, 216	3
Mathematics - Select one of the following	**3**
MATH 103, 104, 107, 110, 165, 210	3
Lab Science - Select two courses, one must be a Nat & Physical Science	**8**
Biology - select one of the following *	
BIOL 111, 150, 151, 170	4
Geology - select one of the following *	
GEOL 100 Introduction to Earth Science or GEOL 106 The Earth Through Time	4
Computer Science & Lit - Select one of the following	**3**
CIS 170** or CSCI 289** Digital Literacy Milestone	3
Wellness - Select one of the following	**2**
HPER 100 or 212	2
Humanities Literacies - Select one of the following	**3**
ASL 101, 102; COMM 211; ENGL 220, 225, 231, 232, 236, 241, 242, 261, 262; HUM 201; PSYC 200; SPAN 101, 102, 201, 202; THEA 110	3
Humanities Art & Music - Select one of the following	**3**
ART 110, 115, 210, 211, 233; HUM 202; MUS 100, 101, 201, 207	3
Social Science - Select two of the following	**6**
HIST 103 U.S. History to 1877 *	3
or HIST 104 U.S. History since 1877 *	
PSYC 111 Introduction to Psychology *	3
Additional Humanities or Social Science	**3**
GEOG 111 Survey of Geography *	3
*Required for EL. Ed. Major **Completes both Dig Lit and Comp Sci & Lit Areas	
Total Credits	**40**

OHCC AA Gen Ed Requirements	
Course	**Credits**
English Composition	**6**
ENG 1000 College Writing 1; or LAN 100 Foundations of Effective College Writing (substitute for ENG 1000 by OHCC)	3
ENG 1001 College Writing 2; or LAN Academic Writing, Research, and Rhetoric (substitute for ENG 1001 by OHCC)	3
Communication	**3**
COM 2007 Intercultural Communications	3
LAN 104 Public Speaking (substitute for COM 2007 by OHCC)	3
Mathematics, Lab Science, Computer Science, or Science	**3**
MAT 102 Everyday Mathematics	3
BUS/MTH 1003 Pers Fin & Appl Math (substitute for MAT 102 completed by OHCC)	3
MTH/PS 3004 Reach & Stat. Methods (substitute for MAT 102 completed by OHCC)	3
Lab Science - Select two courses, one must be a Nat & Physical Science	**8**
SCI 101 General Biology & Lab*; or SCI 201 Human Anatomy & Physiology 1 & Lab*	4
Geology - select one of the following *	
Must take Geology course at VCSU*	4
Computer Science & Lit - Select one of the following	**3**
Must take CIS 170** or CSCI 289** course at VCSU to meet Digital Literacy Milestone	3
Wellness - Select one of the following	**2**
PE 2000 Lifetime Wellness (take 2 credits at OHCC)	2
Humanities or History - select two courses from two prefixes	**3**
Humanities Literacies	
BSA/ENG 2001 Interpretation of Biblical Literature or HUM 101; BTH 101 (substituted for BSA/ENG 2001 at OH)	3
	3
Humanities Art & Music	**3**
MU 2000 Music Theory 1	3
Social Science – Must take a HIST and SOC 101 or PS 1001 or PSY 101	**6**
Taken at VCSU	3
HIST 103 US History to 1877 *or HIST 104 US History since 1877 *	
SOC 101 General Psychology* PS 1001 Introduction to Psychology*; or PSY 101 General Psychology* (substituted for SOC 101 at OHCC)	3
Fine Arts Activities	**3**
HI 2001 Historical Geography*	3
*Required for EL. Ed. Major **Completes both Dig Lit and Comp Sci & Lit Areas	
Total Credits	**40**

VCSU Elementary Education Requirements	
Required Courses	**Credits**
EDUC 210 Creative Activities	2
EDUC 249 Introduction to VCSU Teacher Education	1
EDUC 277 Mathematics for Elementary Teachers I	3
EDUC 278 Mathematics for Elementary Teachers II	3
EDUC 315 Mathematics in the Elementary School	3
EDUC 320 Social Studies in the Elementary School	3
EDUC 321 Foundations of Reading Instruction	3
EDUC 322 Methods of Language Arts Instruction	3
EDUC 323 Methods of Reading in the Elem School	3
EDUC 330 Children's Literature	3
EDUC 350 Elementary Practicum and Class Mgmt	2
EDUC 355 Science Methods for Elem Teachers	3
EDUC 430 Diag & Correction of Read Difficulties	3
EDUC 491 Senior Portfolio	1
Select one of the following courses:	
CHEM 115, 116, 121, 122; PHYS 100, 110, 211, 212, 251, 252; STEM ED 160	4
Total Credits	**40**

OHCC Equivalent Elementary Education Courses	
Required Courses	**Credits**
LIT 240 Literature for Children and Young Adults	3

VCSU Professional Educ Sequence Requirements	
Required Courses	**Credits**
EDUC 240 Educating Exceptional Students	3
EDUC 250 Introduction to Education	3
EDUC 283 Understanding Cultural Div in Educ	3
EDUC 300 Educational Technology	2
EDUC 352 Culturally Diverse Practicum or EDUC 464 Practicum in the EL Classroom	1-2
EDUC 400 Educational Psychology	2
EDUC 450 Trends in Assessment and Educ Issues	2
EDUC 490 Student Teaching (Elementary)	10
PSYC 250 Developmental Psychology	3
Total Credits	**29-30**

OHCC Equivalent Professional Educ Sequence Courses	
Required Courses	**Credits**
PS 2004 Lifespan Development Psychology; PSY/SOC 325 Human Growth & Development; PSY 307 Child Psychology	3
Total Credits	**29-30**

VCSU Online Teacher Education Program Admission Requirements
Completion of EDUC 250 with a minimum grade of C
Pass the Praxis CORE Academic Skills for Educators exam or passing ACT with ELA Score
Completion of ENGL 110 with a minimum grade of C
Completion of ENGL 120 or ENGL 125 with a minimum grade of C
2.75 Cumulative GPA Minimum

VCSU Graduation Requirements	
Admitted to VCSU Teacher Education Program	Complete 30 upper division semester credits
Admitted to Student Teaching	Complete 30 semester credits at VCSU
Complete Praxis Content Knowledge Exam	2.75 Cumulative GPA Minimum
Complete Praxis PLT Exam	2.0 Gen Ed GPA Minimum
Complete 120 semester credits	2.0 Major GPA Minimum

For Valley City State University:

Dr. Allen Burgad — 01/15/2026
Dr. Allen Burgad (Jan 15, 2026 10:43:37 CST)
VCSU President — Date

Larry Brooks — 01/16/2026
Larry Brooks (Jan 16, 2026 13:15:18 CST)
VCSU Vice President of Academic Affairs — Date

Dr. James Boe — 01/15/2026
Dr. James Boe (Jan 15, 2026 10:49:18 CST)
VCSU Dean for School of Education and Graduate Studies — Date

For Oak Hills Christian College:

Dr. Martin Giese
Dr. Martin Giese (Jan 20, 2026 13:03:38 CST)
OHCC President — Date

Dr. Jeff Wisdom — 01/15/2026
Dr. Jeff Wisdom (Jan 15, 2026 14:08:21 CST)
OHCC Dean of the College — Date